

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
February 14, 2017

A regular meeting of the Board of Directors of La Habra Heights County Water District was held on February 14, 2017 at 4:00 p.m., at the office of the District, located at 1271 North Hacienda Road, La Habra Heights.

Item 1. Roll call of Directors by Secretary/General Manager, Michael Gualtieri.

PRESENT: Directors Baroldi, Cooke, McVicar, Perumean and Wilson

ABSENT: None

Staff members and others present.

Item 2. Staff: Michael Gualtieri, Secretary/General Manager and Tammy Wagstaff, Treasurer. Others present: Michael Silander, legal counsel, Lemieux & O'Neill, Mike Para, High Road IT, Stephen Blagden, resident.

Item 3. Public Comments: Stephen Blagden discussed the board packet being posted to the web page, water level in the wells, system buy-in-fee on Subtropic Dr., Hacienda Rd. pipeline, asphalt and PCI compliance.

Item 5. Discuss and Action – Bill pay option District website. After discussion, there was a motion by Director Cooke and seconded by Director Wilson to approve the bill pay turn-key option. In addition, staff was instructed to create a public relations plan and also provide an information package on internet specifications to discuss at the next board meeting. The vote was as follows:

AYES: Directors Baroldi, Cooke, McVicar, Perumean and Wilson

NOES: None

ABSENT: None

Item 4. Discuss and Action – Request by homeowners for 1785 and 1763 Subtropic Drive – two vacant properties for pipeline installation. After discussion, it was requested that a breakdown of cost for Brkich Construction, Ciiviltec Engineering and system buy-in-fees to be presented at the next board meeting. No action was taken on this item.

Item 6.a. Minutes of Regular Board meeting of January 10, 2017. After discussion, there was a motion by Director McVicar and seconded by Director Cooke to approve the minutes with minor changes. The vote was as follows:

AYES: Directors Baroldi, Cooke, McVicar, Perumean and Wilson
NOES: None
ABSENT: None

Item 6.b & c. Financial Statements for December 2016 and Status of Investments fourth quarter. The financial statements and status of investments were removed from the consent items. After discussion, there was a motion by Director McVicar and seconded by Director Wilson to approve the financial statements and status of investments. The vote was as follows:

AYES: Directors Baroldi, Cooke, McVicar, Perumean and Wilson
NOES: None
ABSENT: None

Item 7. Approval of warrants and authorization of signatures as per the warrant list. After discussion, there was a motion made by Director McVicar and seconded by Director Wilson that the warrant numbers 40999 through 41065 be approved and signatures be authorized. Warrant 41051 was voided. The vote was as follows:

AYES: Directors Baroldi, Cooke, McVicar, Perumean and Wilson
NOES: None
ABSENT: None

Item 8.a. Discuss and Adopt – Resolution 17-01, recognition of service to the District for Rick Vigil. After discussion, there was a motion by Director Cooke and seconded by Director McVicar to approve Resolution 17-01. The Vote was as follows

AYES: Directors Baroldi, Cooke, McVicar, Perumean and Wilson
NOES: None
ABSENT: None

Item 8.b. Discuss and Action – The purchase and disposal of vehicles to replace units 2 and 3. After discussion, there was a motion by Director Cooke and seconded by Director Baroldi to approve the purchase and disposals of unit 2 and 3. The cost of the vehicles are as follows; 2017, F150 XLT Super Cab total cost \$33,393.05 and 2017, F150 XLT Super Crew total cost \$35,272.25. The vote was as follows:

AYES: Directors Baroldi, Cooke, McVicar, Perumean and Wilson

NOES: None

ABSENT: None

Item 8.c. Discuss and Action – Moving board meetings to the fourth Tuesday in April, May and June. After discussion, there was a motion by Director Cooke and seconded by Director McVicar to approve moving the board meetings to the fourth Tuesday, which is a regular scheduled board meeting day in April, May and June. The vote was as follows:

AYES: Directors Baroldi, Cooke, McVicar, Perumean and Wilson

NOES: None

ABSENT: None

Item 8.d. Discuss and Adopt – Resolution 17-02, consolidation of election with state's general election. After discussion, there was a motion by Director Cooke and seconded by Director McVicar to approve Resolution 17-02. The vote was as follows:

AYES: Directors Cooke, McVicar, Perumean and Wilson

NOES: Director Baroldi

ABSENT: None

Item 8.e. Discuss and Action – Election of directors to represent the water purveyors on Central Basin Municipal Water District. After discussion, there was a motion by Director Cooke and seconded by Director Perumean to vote for Mark Grajeda, from Pico Water District. The vote was as follows:

AYES: Directors Baroldi, Cooke, McVicar, Perumean and Wilson

NOES: None

ABSENT: None

Item 8.f. Update on District Activities. The General Manager stated that the pipeline project began January 16, 2017. All the pipeline is installed on Hacienda Road and pressure testing and disinfection process began on February 13, 2017. There was a change order done with installation of a 160' of 8" pipeline on a private driveway of Hacienda Road. It was discovered that the AC pipe that was going to be tied into was under a wall and also classified as a cross-country line. That change order was in the amount of \$24,560.00. Badger meter is scheduled the morning of February 28, 2017 at 9 a.m. to provide a presentation on AMI and AMR meters. The General Manager also discussed emergency repairs and costs, which are as follows Lavished, \$2,079.84, Valverde, \$6,302.81, LG Holdings, \$660.00 and West Group \$522.45. Lastly, the General Manager discussed the water production in January 2017.

Item 9. Closed Session. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Discussion of potential initiation of and/or exposure to litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9. This item was not discussed.

Item 10. Report of Individual Directors. None

Item 11. There being no further business to come before the Board, motion was made by Director Perumean and seconded by Director McVicar that the meeting be adjourned at 7:25 p.m. The vote was as follows:

AYES: Directors Baroldi, Cooke, McVicar, Perumean and Wilson

NOES: None

ABSENT: None

Dated: March 14, 2017



Mark Perumean, President



Michael Gualtieri, Secretary

(SEAL)