

**LA HABRA HEIGHTS COUNTY
WATER DISTRICT**

BOARD MEETING

JANUARY 28, 2025

**AGENDA FOR REGULAR MEETING
BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
January 28, 2025 @ 4:00PM**

- 1. Roll call of Directors by Secretary**
 - 2. Notation of staff members and others present**
 - 3. Public Communications** (Comments will be limited to 3 minutes)
 - 4. Directors Report – Individual, Subcommittees and/or Attended Events**
 - 5. Report, Receive and File 2024/2025 Audit Report**
 - 6. Consent Items:** It is recommended these items be acted upon simultaneously unless separate discussion or action is requested by a member of the public or a Director.
 - a. Minutes of Special Board meeting for December 17, 2024 (approve)
 - b. Minutes of Special Board Meeting January 8, 2025 (approve)
 - c. Financial Reports – December 2024 (approve)
 - d. Status of Investments – December 2024
 - 7. Approval of warrants and authorize signatures per warrant list**
 - 8. Report of Superintendent**
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9. Report and recommendations of General Manager:

- a. Progress report for PFAS treatment plant power needs
- b. Discuss and Action – Puente Hills Habitat Preservation Authority's request for immediate upgrade to water main serving the City of La Habra Heights' Heli-Hydrant
- c. Discuss and Action – Five-day work week
- d. Report on California Office of Emergency Services (OES) grant approval for information technology (IT) and cybersecurity
- e. Update on eDisclosure system for filing Directors 700 forms
- f. Update on District fire preparedness actions

10. Closed Session

a. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION:

(Paragraph (2) or (3) of subdivision (d) of Gov. Code § 54956.9)
Significant exposure to litigation: One case.

11. Adjournment

Any documents that are provided to the Board of Directors regarding items on this agenda less than 72 hours prior to this meeting will be available for public inspection at the front counter of the District office located at 1271 N. Hacienda Road, La Habra Heights, California 90631

MINUTES

MINUTES OF THE SPECIAL BOARD MEETING
OF THE BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
December 17, 2024

A special meeting of the Board of Directors of La Habra Heights County Water District was held on December 17, 2024, at 4:00 p.m., at the office of the District, located at 1271 North Hacienda Road, La Habra Heights.

Item 1. Roll call of Directors by Secretary/General Manager, Joe Matthews.

PRESENT: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean

ABSENT: None

Item 2. Staff members and others present. Staff: Joe Matthews, Secretary/General Manager and Ivan Ramirez, Superintendent. Others present. Michael Silander, Attorney at Law and Michael Gualtieri.

Item 3. Swearing in of Appointed Directors. Directors Crabb, McVicar and Perumean were sworn in.

Item 4. Public Communications – None

Item 10g. was added to the agenda as a “Need Arose item” to address the item as soon as possible because the item was received after the board packet was prepared. There was a motion by Director Cooke and seconded by Director McVicar to add item 10g, Discuss and Action – Approve Reimbursement Agreement By and Between La Habra Heights County Water District and The Water Replenishment District of Southern California Regarding Federal Environmental Compliance Services Related to the Construction of Water Treatment Facilities and Upgrades to the Judson Well Field. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean

NOES: None

ABSENT: None

Item 5. Election of President and Vice-President for the Board of Directors
After discussion, there was a motion by Director Perumean and seconded by Director Crabb to elect Director Cooke as President. The vote was as follows:

AYES: Directors Baroldi, Crabb, McVicar, and Perumean

NOES: None

ABSTAIN: Director Cooke

ABSENT: None

After discussion, there was a motion by Director Perumean and seconded by Director Crabb to elect Director McVicar as Vice-President. The vote was as follows:

AYES: Directors Baroldi, Crabb, and Perumean

NOES: None

ABSTAIN: Director McVicar

ABSENT: None

Item 6. Directors Report – Individual, Subcommittees, and/or Attended Events. –

Director McVicar discussed Treasury Bills.

Director Baroldi discussed the 2024 ACWA/JPIA Fall conference.

Items 7.a & b. Minutes of Regular Meeting for November 12, 2024, and Financial Reports November 2024. After discussion, there was a motion by Director McVicar and seconded by Director Baroldi to approve minutes, and financial reports. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean

NOES: None

ABSENT: None

Item 8. Approval of warrants and authorized signatures per warrant list. After discussion, there was a motion made by Director McVicar and seconded by Director Perumean that warrant numbers 47362 through 47474 in the amount of \$884,094.15 and EFT transfers in the amount of \$19,535.99 be approved and signatures be authorized. Warrants number 47362, 47404 thru 47411 were voided. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean

NOES: None

ABSENT: None

Item 9. Report of Superintendent. Ivan Ramirez informed that seven service leaks and one main leak was repaired. Gualtieri Plant is the last wireless line that needs to be replaced. TPX/Spectrum tentatively have December 27, 2024, for installation of the secure landline for SCADA. Board room cabinetry has been installed, and currently awaiting installation of countertop.

Item 10.a. Approve Memorandum of Understanding by and between La Habra Heights County Water District and The Water Replenishment District of Southern California regarding funding under the United States Environmental Protection Agency Community Grants Program. After discussion, staff was instructed to collect and provide more information. No further action was taken.

Item 10.b. Discuss and Action – Approve RFP for Procurement of PFAS Ion Exchange Treatment System. After discussion, staff was instructed to collect and provide more information. No further action was taken.

Item 10.c. Discuss and Action – Investment into Wells Fargo money market account. After discussion, no action was taken as this was addressed by the Investment Subcommittee.

Item 10.d. Discuss and Action – Approve increase in 2024/2025 salary schedule. After discussion, there was a motion by Director Cooke and seconded by Director McVicar to add \$9,000.00 to the amount of total salary paid on the 2024/2025 salary schedule. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean

NOES: None

ABSENT: None

Item 10.e. Report on succession plan for District Treasurer. No action was taken on this item.

Item 10.f. Report on Hazard Mitigation plan requirements. After discussion, Director Baroldi was appointed to the Hazard Mitigation Plan Subcommittee.

Item 10.g. Discuss and Action – Approve Reimbursement Agreement By and Between La Habra Heights County Water District and The Water Replenishment District of Southern California Regarding Federal Environmental Compliance Services Related to the Construction of Water Treatment Facilities and Upgrades to the Judson Well Field. After discussion, staff was instructed to collect and provide more information. No further action was taken.

CLOSED SESSION

Item 11.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: In re: Aqueous Film-Forming Foams Products Liability. Case No. 2:18-mn-2873-RMG, pending in the United States District Court for the District of South Carolina, Charleston Division. Discussion of existing litigation pursuant to Government Code section 54956.9, paragraph (1) of subdivision (d). No reportable action was taken.

Item 12. There being no further business to come before the Board, a motion was made by Director Cooke and seconded by Director McVicar that the meeting be adjourned at 6:23 p.m. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean

NOES: None

ABSENT: None

Dated: January 28, 2025

Brad Cooke, President

(SEAL)

Joe Matthews, Secretary

MINUTES OF THE SPECIAL BOARD MEETING
OF THE BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
January 8, 2025

A special meeting of the Board of Directors of La Habra Heights County Water District was held on January 8, 2025, at 4:04 p.m., at the office of the District, located at 1271 North Hacienda Road, La Habra Heights.

Item 1. Roll call of Directors by Secretary/General Manager, Joe Matthews.

PRESENT: Directors Baroldi, Cooke, Crabb, and McVicar

ABSENT: Director Perumean

Item 2. Staff members and others present. Staff: Joe Matthews, Secretary/General Manager and Ivan Ramirez, Superintendent. Others present. Michael Silander, Attorney at Law and Michael Gualtieri, PFAS Consultant, Esther Rojas, Water Replenishment District. Grace Kast, Phoung Watson, Joel Blair, (telecommunication).

(Director Perumean entered the meeting 4:12pm)

Item 3. Public Communications – None

Item 4. Discuss and Approve Authorize PFAS subcommittee to negotiate and approve agreements with WRD. After discussion, Director McVicar made a motion and seconded by Director Baroldi to authorize subcommittee to negotiate and approve agreements with WRD. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean

NOES: None

ABSENT: None

Item 5. Discuss and Approve Response to WRD MOU of EPA Grant and reimbursement agreement for NEPA work. After discussion, no action was taken.

CLOSED SESSION

Item 6.a CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION:

(Paragraph (2) or (3) of subdivision (d) of Gov. Code § 54956.9)

Significant exposure to litigation: One case. This item was not discussed.

Item 7. There being no further business to come before the Board, a motion was made by Director Cooke and seconded by Director McVicar that the meeting be adjourned at 5:21 p.m. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean

NOES: None

ABSENT: None

Dated: January 28, 2025

Brad Cooke, President

(SEAL)

Joe Matthews, Secretary

FINANCIAL REPORT

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF NET POSITION

December 31, 2023 and December 31, 2024

	2023	2024
<u>ASSETS:</u>		
<u>Current Assets:</u>		
CASH-PETTY	300.00	300.00
CASH-CHECKING	779,174.58	1,303,298.59
CASH-SWEEP	601.33	602.00
INVESTMENT-LAIF	4,889,585.96	4,016,787.12
INVESTMENT-TREASURY BILLS	999,398.67	1,051,868.01
ACCOUNTS RECEIVABLE-WATER	392,165.53	434,468.32
ACCOUNTS RECEIVABLE-OTHER	279,845.04	328,771.40
TAXES RECEIVABLE	-	-
LEASE RECEIVABLE	-	127,183.86
ACCRUED INTEREST RECEIVABLE	47,475.00	45,497.00
INVENTORY	203,778.18	256,524.17
PREPAID EXPENSES	111,492.58	138,575.76
Total Current Assets	7,703,816.87	7,703,876.23
<u>Noncurrent Assets:</u>		
<u>Capital Assets:</u>		
LAND	532,743.65	532,743.65
WATER RIGHTS	1,640,490.80	1,640,490.80
SOURCE OF SUPPLY	2,271,079.60	2,278,699.92
PUMPING PLANT	1,668,932.77	1,668,932.77
TRANSMISSION & DISTRIBUTION	26,535,449.89	26,575,546.78
GENERAL PLANT	1,648,500.03	1,664,080.78
CONSTRUCTION IN PROGRESS	265,467.28	1,870,863.01
Total Capital Assets	34,562,664.02	36,231,357.71
Accumulated Depreciation	(19,843,521.18)	(20,501,663.83)
Net Capital Assets	14,719,142.84	15,729,693.88
<u>Other Noncurrent Assets:</u>		
CONSTRUCTION ADVANCE RECEIVABLE	-	-
INVESTMENTS-CAL DOMESTIC WATER CO	591.00	591.00
LEASE RECEIVABLE	2,420,878.91	2,170,507.31
Total Other Noncurrent Assets	2,421,469.91	2,171,098.31
Total Assets	24,844,429.62	25,604,668.42
 DEFERRED OUTFLOWS OF RESOURCES- Deferred amount from pension plan	 771,900.00	 853,967.00
DEFERRED OUTFLOWS OF RESOURCES- Deferred amount from OPEB	225,139.00	199,012.00
Total Deferred Outflows of Resources	997,039.00	1,052,979.00

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF NET POSITION

December 31, 2023 and December 31, 2024

	2023	2024
LIABILITIES		
Current Liabilities:		
ACCOUNTS PAYABLE	398,689.24	392,800.89
CURR PORTION-LONG TERM DEBT	-	-
ACCRUED INTEREST-CONTRACT PAYABLE-D/G	-	-
DEPOSITS-CUSTOMERS	4,138.50	3,000.00
DEPOSITS-CONSTRUCTION	45,079.82	5,000.00
ACCRUED PROPERTY TAXES	-	-
ACCRUED PAYROLL	-	-
ACCRUED EMPLOYEE BENEFITS	157,407.33	121,805.03
DEFERRED RENTAL INCOME	-	-
ACCRUED RETIREMENT CONTRIBUTIONS	-	-
NET OPEB OBLIGATION	1,038,484.00	1,076,358.00
NET PENSION LIABILITY	1,248,389.00	1,431,442.00
Total Current Liabilities	2,892,187.89	3,030,405.92
Total Liabilities	2,892,187.89	3,030,405.92
 DEFERRED INFLOWS OF RESOURCES- Deferred amounts from pension plan	25,928.00	176,276.00
DEFERRED INFLOWS OF RESOURCES- Deferred amounts from OPEB	1,014,037.00	914,390.00
DEFERRED INFLOWS OF RESOURCES- Deferred amounts from Leases	2,356,296.65	2,234,436.17
Total Deferred Inflows of Resources	3,396,261.65	3,325,102.17
 Net Position:		
INVESTED IN CAPITAL ASSETS, NET RELATED DEBT	14,719,142.84	15,729,693.88
UNRESTRICTED	4,833,876.24	4,572,445.45
RESTRICTED	-	-
Total Net Position	19,553,019.08	20,302,139.33

LA HABRA HEIGHTS COUNTY WATER DISTRICT
STATEMENTS OF REVENUE, EXPENSES AND CHANGES IN NET POSITION
For Six Months Ending December 31, 2023 and December 31, 2024

	Last Year Current Month Actual	Current Month Actual	Last Year YTD Actual	Current YTD Actual	Current Budget 2024/25	Actual 12/31/2024 % of budget 2024/25
Operating Revenue:	12/31/2023	12/31/2024	12/31/2023	12/31/2024	2024/25	50%
	400,425.90	453,834.13	2,756,030.92	3,106,458.70	5,871,412.00	53%
Operating Expenses:						
Source of Supply	132,319.71	150,545.65	1,004,705.45	1,173,238.30	2,145,853.00	55%
Pumping	5,965.13	5,153.48	41,803.17	48,313.56	133,523.00	36%
Treatment	6,143.14	22,423.40	31,801.85	57,686.83	77,146.00	75%
Transmission & Distribution	86,416.19	27,340.03	372,008.88	221,393.01	723,007.00	31%
Customer Accounts	22,902.62	7,521.21	148,579.33	87,950.03	199,040.00	44%
Administrative and General	154,682.26	157,426.50	876,360.07	943,806.84	1,851,365.00	51%
Capital Improvements	126,340.58	154,511.75	758,043.48	927,070.50	1,854,141.00	50%
Other	7,428.21	7,183.27	47,575.29	45,414.64	94,089.00	48%
TOTAL OPERATING EXPENSES	542,197.84	532,105.29	3,280,877.52	3,504,873.71	7,078,164.00	50%
OPERATING INCOME (LOSS)	(141,771.94)	(78,271.16)	(524,846.60)	(398,415.01)	(1,206,752.00)	33%
Non-Operating Revenues	397,450.23	411,947.75	557,742.20	625,848.19	1,351,095.00	46%
Non-Operating Expenses	396.90	342.04	3,309.15	2,442.04	14,424.00	17%
NET NON-OPERATING REVENUES (EXPENSES)	397,053.33	411,605.71	554,433.05	623,406.15	1,336,671.00	47%
NET INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS	255,281.39	333,334.55	29,586.45	224,991.14	129,919.00	173%
SYSTEM BUY IN FEE			48,220.00	36,166.00		
CAPITAL CONTRIBUTIONS			4,242.90	28,373.52		
NET INCOME (LOSS) IN NET POSITION			82,049.35	289,530.66		
NET POSITION-BEGINNING OF YEAR			19,470,969.73	20,012,608.67		
NET POSITION-END OF PERIOD			19,553,019.08	20,302,139.33		

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF REVENUE AND EXPENSES

For Six Months Ending December 31, 2023 and December 31, 2024

	Last Year Current Month Actual 12/31/2023	Current Month Actual 12/31/2024	Last Year YTD Actual 12/31/2023	Current YTD Actual 12/31/2024	Current Budget 2024/25	Actual 12/31/2024 % of budget 2024/25 50%
OPERATING REVENUES						
SALES-WATER	194,517.80	233,035.40	1,520,901.42	1,777,531.87	3,238,075.00	55%
SALES-READINESS TO SERVE	201,904.58	216,852.47	1,213,382.17	1,296,653.54	2,564,254.00	51%
SALES-MISCELLANEOUS	4,003.52	3,946.26	21,747.33	32,273.29	34,462.00	94%
LEASE-WATER RIGHTS	-	-	-	-	34,621.00	0%
TOTAL OPERATING REVENUES	400,425.90	453,834.13	2,756,030.92	3,106,458.70	5,871,412.00	53%
OPERATING EXPENSES						
PURCHASED WATER	5,168.85	5,587.36	45,632.80	30,005.62	273,803.00	11%
GROUND WATER REPLENISHMENT ASSMT	65,201.22	80,237.57	545,995.71	632,006.88	1,105,821.00	57%
POWER	61,949.64	64,720.72	413,076.94	511,225.80	766,229.00	67%
TOTAL SOURCE OF SUPPLY	132,319.71	150,545.65	1,004,705.45	1,173,238.30	2,145,853.00	55%
LABOR-PUMPING	4,951.92	3,721.95	28,556.79	26,213.66	63,706.00	41%
MAINTENANCE-PUMPING	1,013.21	1,431.53	13,246.38	22,099.90	69,817.00	32%
TOTAL PUMPING	5,965.13	5,153.48	41,803.17	48,313.56	133,523.00	36%
MAINT & LABOR-TREATMENT	6,143.14	22,423.40	31,801.85	57,686.83	77,146.00	75%
TOTAL TREATMENT	6,143.14	22,423.40	31,801.85	57,686.83	77,146.00	75%
LABOR-TRANS & DISTRIBUTION	21,324.53	14,983.98	134,373.01	106,712.19	254,222.00	42%
MAINT-TRANS & DISTRIBUTION	31,185.48	300.37	147,961.55	33,027.37	270,102.00	12%
JOINT FACILITIES-WELL,LM CONDUIT&RES	48,275.77	25,138.04	186,612.82	162,600.39	403,284.00	40%
ORCHARD DALE PORTION	(14,369.59)	(13,082.36)	(96,938.50)	(80,946.94)	(204,601.00)	40%
TOTAL TRANSMISSION&DISTRIBUTION	86,416.19	27,340.03	372,008.88	221,393.01	723,007.00	31%
LABOR&MAINT-CUSTOMER ACCOUNTS	22,902.62	5,089.02	148,200.05	85,122.67	195,103.00	44%
UNCOLLECTIBLE ACCOUNTS	-	2,432.19	379.28	2,827.36	3,937.00	72%
TOTAL CUSTOMER ACCOUNTS	22,902.62	7,521.21	148,579.33	87,950.03	199,040.00	44%
TOTAL OTHER OPERATING EXPENSES	121,427.08	62,438.12	594,193.23	415,343.43	1,132,716.00	37%
TOTAL SOURCE OF SUPPLY & OPERATING EXPENSES	253,746.79	212,983.77	1,598,898.68	1,588,581.73	3,278,569.00	49%
ADMINISTRATIVE & GENERAL EXPENSES						
LABOR-FIELD-SICK,VAC,HOLIDAY	13,391.41	9,127.60	44,627.63	36,428.37	75,125.00	49%
WAGES-MANAGEMENT	13,282.18	10,557.70	80,815.53	67,818.76	158,194.00	43%
WAGES-OFFICE	21,446.05	21,492.25	129,248.09	113,519.78	296,395.00	38%
WAGES-MGMT&OFFICE-SICK,VAC,HOLIDAY	13,934.82	15,982.54	42,960.48	43,839.63	98,527.00	45%
OFFICE SUPPLIES	1,688.64	2,142.19	13,390.46	12,354.91	45,080.00	27%
AUTO SERVICE	8,820.58	(4,469.32)	30,138.90	25,326.49	52,853.00	48%
BANK SERVICE CHARGE	574.06	768.93	2,500.16	3,154.15	10,527.00	30%
DUES & SUBCRIPTIONS	1,551.00	2,490.50	20,528.98	25,404.89	29,953.00	85%
BUILDING SERVICE	3,991.34	3,406.25	13,836.36	21,607.39	22,671.00	95%
OFFICE EQUIPMENT MAINT	2,787.58	3,074.75	13,492.22	10,016.03	39,519.00	25%
PROFESSIONAL SERVICES	6,089.89	7,327.00	54,888.75	65,072.00	114,604.00	57%
EDUCATION & MEETINGS	1,121.20	907.62	8,146.82	6,854.76	17,495.00	39%

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF REVENUE AND EXPENSES

For Six Months Ending December 31, 2023 and December 31, 2024

	Last Year Current Month Actual 12/31/2023	Current Month Actual 12/31/2024	Last Year YTD Actual 12/31/2023	Current YTD Actual 12/31/2024	Current Budget 2024/25	Actual 12/31/2024 % of budget 2024/25 50%
LEGAL	4,025.00	4,812.50	21,950.00	24,287.50	61,594.00	39%
UTILITIES	3,817.81	22,692.42	18,501.71	60,300.75	43,622.00	138%
ENGINEERING	4,617.50	1,090.00	11,133.99	9,465.00	37,995.00	25%
INSUR-AUTO, LIABILITY & PROPERTY	9,101.91	12,914.88	49,773.36	68,195.12	115,065.00	59%
INSUR-GROUP HEALTH & LIFE	15,227.84	17,043.44	91,361.65	102,034.22	223,968.00	46%
EMPLOYEE WORKERS COMPENSATION	7,870.91	5,950.05	16,856.22	14,369.67	31,273.00	46%
DENTAL	-	1,248.80	5,195.00	8,391.52	10,180.00	82%
RETIREMENT-CALPERS	12,647.46	12,576.54	66,074.11	67,424.51	160,053.00	42%
RETIREMENT-DEFERRED COMP	2,488.31	1,553.30	10,829.65	9,916.95	22,088.00	45%
RETIREMENT-CALPERS UNFUND ACCR LIAB	-	-	80,813.00	108,463.00	112,090.00	97%
MAINTENANCE-GENERAL PLANT	6,206.77	4,736.56	49,297.00	39,561.44	72,494.00	55%
CAPITAL IMPROVEMENTS	126,340.58	154,511.75	758,043.48	927,070.50	1,854,141.00	50%
PROPERTY TAXES	444.73	445.69	2,666.40	3,218.73	5,547.00	58%
PAYROLL TAXES	6,983.48	6,737.58	44,908.89	42,195.91	88,542.00	48%
TOTAL ADMIN & GENERAL EXP	288,451.05	319,121.52	1,681,978.84	1,916,291.98	3,799,595.00	50%
TOTAL OPERATING EXPENSES	542,197.84	532,105.29	3,280,877.52	3,504,873.71	7,078,164.00	50%
OPERATING INCOME (LOSS)	(141,771.94)	(78,271.16)	(524,846.60)	(398,415.01)	(1,206,752.00)	33%
NONOPERATING REVENUES						
INTEREST INCOME	14,814.22	29,442.86	96,493.42	123,861.70	202,727.00	61%
PROPERTY TAX INCOME	370,884.93	372,769.54	386,423.69	426,806.94	1,004,509.00	43%
RENT INCOME	10,556.92	10,155.04	65,582.75	63,136.88	126,683.00	50%
OIL ROYALTIES	1,194.16	878.56	6,455.12	5,783.42	12,982.00	45%
MISCELLANEOUS INCOME	-	600.00	2,787.22	600.00	4,194.00	14%
GAIN ON ASSET SOLD	-	(1,898.25)	-	5,659.25	-	0%
TOTAL NONOPERATING REVENUES	397,450.23	411,947.75	557,742.20	625,848.19	1,351,095.00	46%
NONOPERATING EXPENSES						
INTEREST EXPENSE-D/G LOAN	(3.10)	-	609.15	-	-	0%
LOSS ON INVESTMENT	-	-	-	-	-	0%
DIRECTORS FEES	400.00	200.00	2,700.00	2,300.00	9,900.00	23%
DIRECTORS EXPENSES	-	142.04	-	142.04	4,524.00	3%
ELECTION	-	-	-	-	-	0%
TOTAL NONOPERATING EXPENSES	396.90	342.04	3,309.15	2,442.04	14,424.00	17%
NET NONOPER REVENUES(EXPENSES)	397,053.33	411,605.71	554,433.05	623,406.15	1,336,671.00	47%
NET INCOME (LOSS) IN NET POSTION	255,281.39	333,334.55	29,586.45	224,991.14	129,919.00	173%

STATUS OF INVESTMENTS

LA HABRA HEIGHTS COUNTY WATER DISTRICT
REPORT OF INVESTMENTS
FOR QUARTER ENDED DECEMBER 31, 2024

TYPE OF INVESTMENT	ISSUER	PURCHASE DATE	DAYS TO MATURITY	YIELD	AGENT/ BROKER	SOURCE OF VALUATION	BEGINNING BALANCE	ACTIVITY	ENDING BALANCE	MARKET VALUE	% ENDING BALANCE TO TOTAL PORTFOLIO
Pooled fund	Local Agency Investment Fund (LAIF)	NA	1	4.477	California State Treasurer	California State Treasurer	3,981,604	53,877 a	4,035,481	4,016,787 b	79.3%
United States Treasury Bill	United States Treasury	6/27/2024	0	5.353	Charles Schwab	Charles Schwab Statement	521,335	-521,335 c	0	521,335	0.0%
United States Treasury Bill	United States Treasury	9/30/2024	72	4.400	Charles Schwab	Charles Schwab Statement	518,689	6,007 d	524,696	518,689	10.3%
United States Treasury Bill	United States Treasury	6/26/2025	177	4.273	Charles Schwab	Charles Schwab Statement		527,172 e	527,172	518,689	10.4%
TOTAL							5,021,628	65,721	5,087,349	5,575,500	100.0%

- a- Deposited on 10/15/24, \$53,876.41 interest earned from July-September 2024
- b- LAIF ending balance was adjusted on financial statement by \$46,401 in June 2022 to market value
- b- LAIF ending balance was adjusted on financial statement by \$29,142 in June 2023 to market value
- b- LAIF ending balance was increased on financial statement by \$56,849 in June 2024 to market value
- c- United States Treasury Bill matured on December 26, 2024; \$527,000 maturity, gain \$5,665, net \$521,335
- d- Unrealized gain as of 12/31/24
- e- United States Treasury Bill purchased \$527,077 unrealized gain of \$95

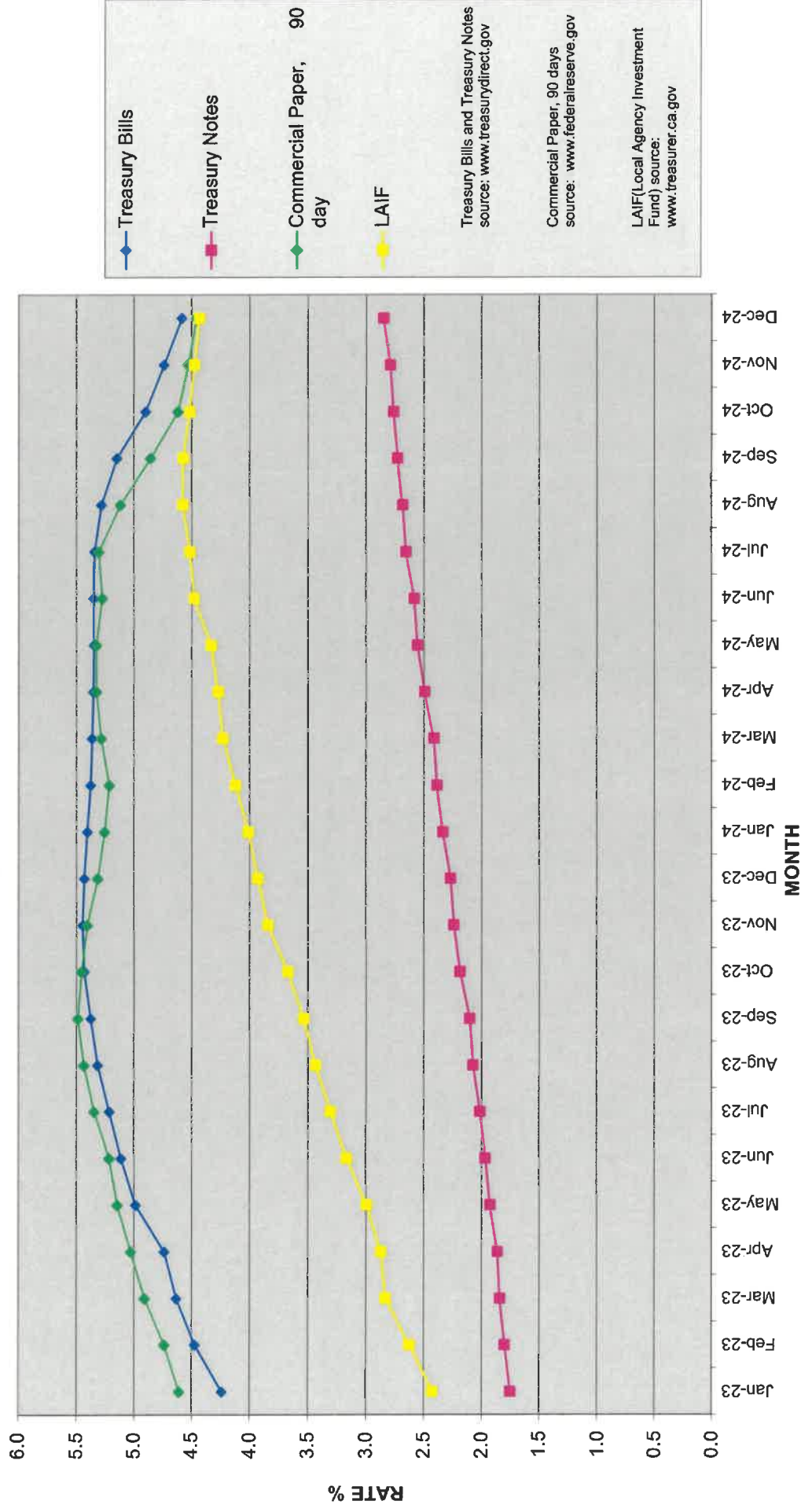
All current investments and transactions during the month comply with the investment policy adopted by Resolution 23-02 adopted February 28, 2023

Pending any future action of Board of Directors or any unforeseen catastrophe, I certify that sufficient investment liquidity and anticipated revenue are available to meet the next six months of estimated expenditures.


 Tammy S. Wagstaff, Treasurer
 Date January 28, 2025

LA HABRA HEIGHTS COUNTY WATER DISTRICT

Historical Interest Rates



WARRANTS

La Habra Heights County Water District
AP Check Register (Current by Bank)

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
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BANK ID: 13100 - EFT TRANSFERS

1002801650	12/18/24	M	0130	CALPERS	\$4,969.02
1002801651	12/18/24	M	0130	CALPERS	\$1,540.78
1002801653	12/18/24	M	0130	CALPERS	\$1,085.88
1002811106	01/03/25	M	0130	CALPERS	\$4,969.02
1002811107	01/03/25	M	0130	CALPERS	\$1,540.78
1002820306	01/15/25	M	0130	CALPERS	\$4,969.02
1002820307	01/15/25	M	0130	CALPERS	\$1,540.78
BANK 13100 REGISTER TOTAL:					\$20,615.28

BANK ID: 13110 - CHECKING- WELLS FARGO

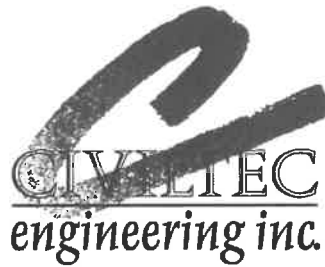
47475	12/19/24	P	ONETIM	CHARLES DOUTY	\$28.07
47476	12/19/24	P	0441	CINTAS CORPORATION	\$72.12
47477	12/19/24	P	0145	CIVILTEC ENGINEERING INC	\$49,428.50
47478	12/19/24	P	0518	CLIFTON LARSON ALLEN LLP	\$1,050.00
47479	12/19/24	P	0464	ENVIROKLEEN USA	\$650.00
47480	12/19/24	P	0389	FRONTIER COMMUNICATIONS	\$838.95
47481	12/19/24	P	0043	GRISWOLD INDUSTRIES	\$1,490.00
47482	12/19/24	P	0372	KERR CONSULTING	\$1,405.88
47483	12/19/24	P	0133	KONICA MINOLTA	\$132.73
47484	12/19/24	P	0001	LESLIE J. CONTRERAS	\$105.46
47485	12/19/24	P	0051	LINCOLN FINANCIAL GROUP	\$4,132.17
47486	12/19/24	P	0453	MATTHEW CERDA	\$137.00
47487	12/19/24	P	0430	MICHAEL SILANDER	\$4,862.50
47488	12/19/24	P	0174	MICHELLE PEREZ	\$100.80
47489	12/19/24	P	0534	ODP BUSINESS SOLUTIONS, LLC.	\$80.12
47490	12/19/24	P	0258	S&J SUPPLY CO, INC	\$31,559.92
47491	12/19/24	P	0147	SAN GABRIEL VALLEY WATER CO	\$85.44
47492	12/19/24	P	0154	SECURITY FIRE PROTECTION	\$405.00
47493	12/19/24	P	0486	TAMMY WAGSTAFF	\$188.86
47494	12/19/24	P	0268	UNIVAR USA, INC	\$1,669.75
47495	12/19/24	P	0577	WARE DISPOSAL	\$331.13
47496	12/19/24	P	0094	WECK LABORATORIES, INC	\$2,191.00
47497	01/02/25	P	0553	AGWT	\$270.00
47498	01/02/25	P	0146	AWWA	\$336.00
47499	01/02/25	P	ONETIM	CALLAND ENGINEERING	\$1,321.96
47500	01/02/25	P	0013	CANNINGS HARDWARE	\$118.49
47501	01/02/25	P	0014	CENTRAL BASIN MWD	\$4,382.86
47502	01/02/25	P	0441	CINTAS CORPORATION	\$36.06
47503	01/02/25	P	0558	CONEXWEST	\$230.42
47504	01/02/25	P	0062	ENERGY CONTROL HVAC	\$267.00
47505	01/02/25	P	0580	EXCEL BACKFLOW SERVICE, INC.	\$130.00
47506	01/02/25	P	0557	ICE PROS LLC LIC#1072937	\$742.98
47507	01/02/25	P	0447	IVAN RAMIREZ	\$86.50
47508	01/02/25	P	0205	JOE MATTHEWS	\$43.75
47509	01/02/25	P	0581	MG CONSULTING	\$412.50
47509	01/02/25	V	0581	MG CONSULTING	(\$412.50)
47510	01/02/25	P	0534	ODP BUSINESS SOLUTIONS, LLC.	\$206.44
47511	01/02/25	P	0185	S.C.W.U.A.	\$40.00
47512	01/02/25	P	0069	SOCALGAS	\$35.27
47513	01/02/25	P	0068	SOUTHERN CALIF EDISON CO	\$65,030.43
47514	01/02/25	P	0267	STAMPS BY MAIL	\$146.00
47515	01/02/25	P	0037	SWRCB	\$17,953.24
47516	01/02/25	P	0078	UNDERGROUND SERVICE ALERT	\$150.60
47517	01/02/25	P	0386	VERIZON WIRELESS	\$567.63
47518	01/14/25	P	0116	ACWA-JPIA	\$17,866.63

La Habra Heights County Water District

AP Check Register (Current by Bank)

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
47519	01/14/25	P	0139	ACWA/JPIA	\$5,697.95
47520	01/14/25	P	0385	ADMIRAL PEST CONTROL	\$93.00
47521	01/14/25	P	0353	ARCO BUSINESS SOLUTIONS	\$2,641.34
47522	01/14/25	P	0582	BACKGROUNDS ONLINE	\$76.50
47523	01/14/25	P	0090	CALIF DOMESTIC WATER CO	\$1,204.50
47524	01/14/25	P	0013	CANNINGS HARDWARE	\$21.60
47525	01/14/25	P	0432	CHARTER COMMUNICATIONS	\$599.00
47526	01/14/25	P	0441	CINTAS CORPORATION	\$204.77
47527	01/14/25	P	0283	CONTINENTAL UTILITY SOLUTIONS	\$20.50
47528	01/14/25	P	0464	ENVIROKLEEN USA	\$650.00
47529	01/14/25	P	0036	EPM POWER & WATER SOLUTIONS	\$20,630.11
47530	01/14/25	P	0164	EXCEL TELEMESSAGING	\$157.68
47531	01/14/25	P	0389	FRONTIER COMMUNICATIONS	\$103.26
47532	01/14/25	P	0569	GOTO COMMUNICATIONS, INC.	\$326.75
47533	01/14/25	P	0108	HASCO OIL COMPANY INC	\$1,257.14
47534	01/14/25	P	0369	HIGHROAD INFO TECHNOLOGY	\$6,237.00
47535	01/14/25	P	0153	HOME DEPOT CR SERVICES	\$1,809.82
47536	01/14/25	P	0252	INFOSEND, INC	\$1,564.86
47537	01/14/25	P	0205	JOE MATTHEWS	\$80.00
47538	01/14/25	P	0423	KAREN BAROLDI	\$142.04
47539	01/14/25	P	0133	KONICA MINOLTA	\$132.73
47540	01/14/25	P	0579	KONICA MINOLTA BUSINESS SOL.	\$151.46
47541	01/14/25	P	0051	LINCOLN FINANCIAL GROUP	\$8,972.40
47542	01/14/25	P	0581	MICHAEL GUALTIERI	\$412.50
47543	01/14/25	P	0231	O'REILLY AUTO PARTS	\$200.11
47544	01/14/25	P	0495	PUBLIC WATER AGENCIES GROUP	\$875.00
47545	01/14/25	P	0258	S&J SUPPLY CO, INC	\$9,267.82
47546	01/14/25	P	0068	SOUTHERN CALIF EDISON CO	\$16,014.62
47547	01/14/25	P	0243	TAMMY WAGSTAFF	\$1,148.00
47548	01/14/25	P	ONETIM	TED GARCIA	\$2,660.21
47549	01/14/25	P	0096	THOMSON REUTERS - WEST	\$1,515.50
47550	01/14/25	P	0427	TPX COMMUNICATIONS	\$4,084.59
47551	01/14/25	P	0386	VERIZON WIRELESS	\$485.28
47552	01/14/25	P	0577	WARE DISPOSAL	\$331.13
47553	01/14/25	P	0016	WATER REPLENISHMENT DISTRICT	\$85,874.87
47554	01/14/25	P	0094	WECK LABORATORIES, INC	\$2,016.00
47555	01/14/25	P	0583	WIENHOFF DRUG TESTING	\$195.00
47556	01/14/25	P	ONETIM	WILLIAM WELCHER	\$550.00
47557	01/22/25	P	0013	CANNINGS HARDWARE	\$44.06
47558	01/22/25	P	0014	CENTRAL BASIN MWD	\$4,382.86
47559	01/22/25	P	0441	CINTAS CORPORATION	\$72.12
47560	01/22/25	P	0469	COMMERCIAL TRANS SERVICES INC	\$6,900.36
47561	01/22/25	P	0389	FRONTIER COMMUNICATIONS	\$838.95
47562	01/22/25	P	0584	HASSAN ABELNABY	\$1,750.00
47563	01/22/25	P	0044	JIM BAUCHER	\$260.00
47564	01/22/25	P	0051	LINCOLN FINANCIAL GROUP	\$3,004.73
47565	01/22/25	P	0503	MICHELLE SAVAGE	\$187.20
47566	01/22/25	P	0534	ODP BUSINESS SOLUTIONS, LLC.	\$122.90
47567	01/22/25	P	0258	S&J SUPPLY CO, INC	\$18,365.34
47568	01/22/25	P	0470	SALINAS TIRES & WHEELS	\$100.00
47569	01/22/25	P	0147	SAN GABRIEL VALLEY WATER CO	\$162.89
47570	01/22/25	P	0068	SOUTHERN CALIF EDISON CO	\$12,938.57
47571	01/22/25	P	0243	TAMMY WAGSTAFF	\$516.32
47572	01/22/25	P	0268	UNIVAR USA, INC	\$1,965.07
BANK 13110 REGISTER TOTAL:					\$440,924.07
GRAND TOTAL :					\$461,539.35

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application; "E" - EFT** Denotes broken check sequence.



Civil, Water, Wastewater, Drainage and Transportation Engineering
Construction Management • Surveying
California • Arizona

December 19, 2024

La Habra Heights County Water District
1271 North Hacienda Road
La Habra Heights, CA 90631

Attention: Joe Matthews, General Manager

Subject: Engineering Activities for the Month of **November 2024**
Invoice Backup Support - Billing Period through November 30, 2024

Dear Mr. Matthews:

The La Habra Heights County Water District requires Engineering Support from **CIVILTEC engineering, inc. (Civiltec)** at times on various projects. This work is provided on a time and materials basis when requested and directed by LHHWCWD management. Following is an explanation of time spent to back up the **November 2024** invoicing. The numbering system is the **Civiltec** project number and tracking system.

2024140.00 – General Engineering Support FY24-25. This project has been established to aid the District in general engineering inquiries, participate in meetings, hydraulic modeling and calibration and overall engineering support. The total budget for General Engineering Support has been established at \$25,000.00 for each Fiscal Year. Below is an accounting of expenditures under this **Civiltec** job number for FY 2024-25.

There were no expenditures in November 2024. The remaining budget is \$22,025.00.✓

2024141.00 – Engineering Fireflow Modeling FY24-25. This project has been established to aid the District with computer model simulations for fireflow requests by LHHWCWD customers. Below is an accounting of expenditures under this **Civiltec** job number for FY 2024-25.

There were expenditures in the month of November 2024 totaling \$1,090.00.✓ We have set up new project numbers per fire flow simulation. We are using this main number 2024141 and have put extensions starting with .01 for the first request.

2024141.12 Fire Flow Modeling for 1885 Kashian Rd✓	\$570.00
2024141.13 Fire Flow Modeling for 1575 Dorthia Rd✓	\$520.00

2022169.00 – Well No. 12 Well Siting Study. LHHWCWD plans to drill a new well in the Judson Well Field. The overall budget for the project is \$157,770.00. There were no expenditures in



November 2024. The District is currently considering the destruction of Well No. 9 and civil improvements to the Well No. 9 discharge pit. The remaining budget is \$27,946.50.

2024807.00 – PFAS Grant Application. LHHCWD is working with WRD to secure grant funding for a new PFAS Treatment Plant. Grace Kast is preparing the grant funding applications to WRD and assisting with the EPA grant. *Civiltec* staff is supporting Ms. Kast with as needed cost estimating and preparing exhibits. The budget established for the *Civiltec* effort is \$15,915.00. There were no expenditures in the month of November 2024. The remaining budget is \$2,496.25.

2024814.00 – PFAS Treatment Plant Design. LHHCWD and *Civiltec* have executed a professional services agreement for the design of the new PFAS Treatment Plant. The design team is currently in the final stages of developing of the Basis of Design Report (BODR 80% submittal) and expect to issue as a draft for LHHCWD review by mid December. The geotechnical report has been completed. We plan to complete the RFP for LHHCWD, expected also by mid December with a planned date set for bids of January 15, 2025. Preliminary well equipment for Wells 10 and 11 has been selected and it is anticipated to have the capacity to meet production goals at both the current near historic high aquifer level and historic low aquifer level for drought resilience. The budget established for the *Civiltec* effort is \$421,360.00. There were expenditures in the month of November 2024 totaling \$48,338.50. The remaining budget is \$268,211.50.

I hope this information helps with your processing of the project invoices. Please let me know if you have any questions.

Very truly yours,

CIVILTEC engineering, inc.

A handwritten signature in dark ink, appearing to read 'W. David Byrum', is written over a horizontal line.

W. David Byrum, P.E.
President, Principal Engineer

Michael Silander

Attorney at Law

2629 Townsgate Road, Suite 235

Westlake Village, CA 91361

INVOICE

DATE: DECEMBER 1, 2024

TO:

La Habra Heights County Water District
1271 Hacienda Road
La Habra Heights, CA 90631

PLEASE REMIT PAYMENT TO:

Michael Silander
2629 Townsgate Road, Suite 235
Westlake Village, CA 91361

SPECIFICATIONS:

LHHCWD/TOTAL

Invoice for legal services rendered in November 2024.

OK to pay

MATTER	HOURS	AMOUNT
Transactional - General	28.9	\$3,612.50
Retainer	Flat fee	\$1,250.00
		TOTAL: \$4,862.50

Please make all checks payable to Michael Silander

If you have any questions concerning this invoice,

please email michael@silanderlaw.com or call 805-490-9247

Vendor No.	
Account No.	
Job No.	
Approve:	
Enter:	Date:

REPORT OF SUPERINTENDENT

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: 1/22/25

TO: JOE MATTHEWS, GENERAL MANAGER
& BOARD OF DIRECTORS

FROM: IVAN RAMIREZ, SUPERINTENDENT

SUBJECT: SUPERINTENDENT'S REPORT FOR DECEMBER 2024 &
JANUARY 2025

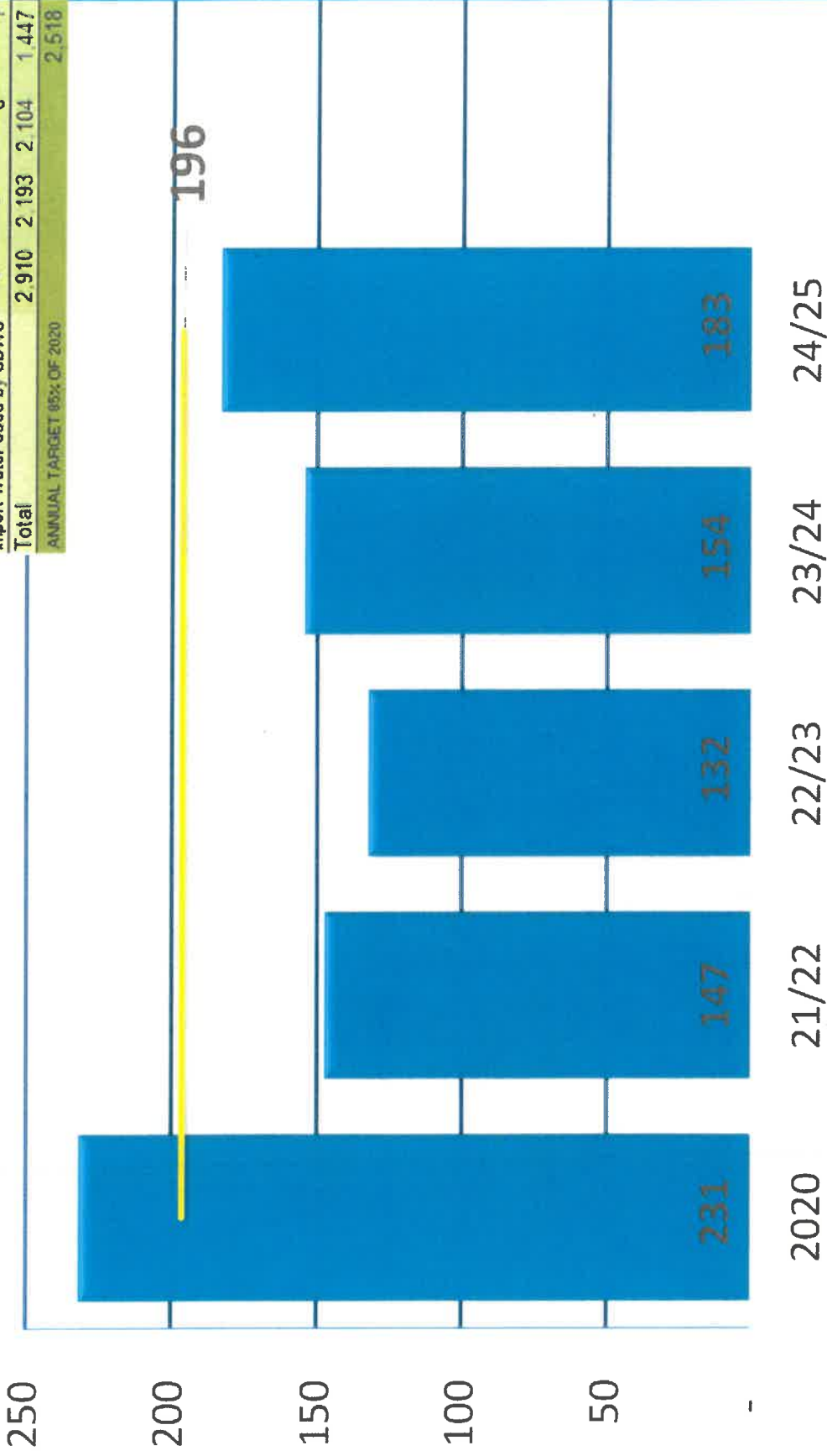
System and Equipment Maintenance

- Repaired four service leaks and three main leaks.
- Two fire hydrants were replaced. One due to rust and the other had an operating nut sheared off.
- Troubleshoot 400kv emergency generator at Plant 1 and Wells.
- Plant 5 booster 2 motor was pulled and repaired under warranty.

LA HABRA HEIGHTS COUNTY WATER DISTRICT

Production in acre feet for **DECEMBER**

Compared to 85% of 2020



Import

Import water used by California Domestic Water Company from District's Central Basin Municipal Water District connection

Groundwater

85% of 2020 Month Target

ANNUAL WATER USAGE					
Water Source	2021/2022	2022/2023	2023/2024	2024/25 THRU DEC	
Groundwater	2,910	2,193	2,083	1,446	
Import	-	-	13	-	
Import water used by CDWC	-	-	8	1	
Total	2,910	2,193	2,104	1,447	
ANNUAL TARGET 85% OF 2020					
				2,518	

PROGRESS REPORT FOR PFAS TREATMENT PLANT POWER NEEDS

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: JANUARY 28, 2025
TO: BOARD OF DIRECTORS
FROM: JOE MATTHEWS, SECRETARY/GENERAL MANAGER
SUBJECT: PROGRESS REPORT ON PFAS TREATMENT PLANT BACK-UP
POWER SUPPLY NEEDS

The PFAS treatment plant design is 60% complete. David Byrum and Shem Hawes from Civiltec will be at the meeting to discuss the plant's back-up power requirements.

DRAFT

**TECHNICAL MEMORANDUM
GENERATOR OPTIONS AND COMPARATIVE COSTS**

**LA HABRA HEIGHTS COUNTY WATER DISTRICT
PFAS TREATMENT PLANT**



DRAFT

GENERATOR OPTIONS

A new standby diesel generator or portable diesel generator may be provided depending on the project requirements. The three options are described in the following:

Option 1 – New 600kW Standby Diesel Generator

A new 600kW Standby Diesel Generator will be capable of providing adequate emergency backup power for the whole facility. The generator will be housed in a weatherproofed Level 2 sound attenuated enclosure, installed on a new concrete generator pad. Additional conduits for power and control will be installed in a concrete encased duct bank. The new generator will also be equipped with a particulate filter in compliance with California air quality regulations. **The estimated cost for Option 1 is \$486,807.**

Option 2 – New 400kW Standby Diesel Generator

A new 400kW Standby Diesel Generator will be capable of providing adequate emergency backup power for only a single 300HP Well Pump. The generator will be housed in a weatherproofed Level 2 sound attenuated enclosure, installed on a new concrete generator pad. Additional conduits for power and control will be installed in a concrete encased duct bank. The new generator will also be equipped with a particulate filter in compliance with California air quality regulations. **The estimated cost for Option 2 is \$403,550.**

Option 3 – Portable Diesel Generator

A new Portable Standby Diesel Generator will be capable of providing adequate emergency backup power for only a single 300HP Well Pump. The new portable generator will be mounted on a towable trailer and enclosed in an outdoor weather-proof enclosure. A new portable generator connector shall be provided and installed outside the Well 10 building wall. **The estimated cost for Option 3 is \$163,156.**

**DISCUSS AND ACTION
PUENTE HILLS HABITAT
PRESERVATION AUTHORITY'S
REQUEST FOR IMMEDIATE
UPGRADE TO WATER MAIN
SERVING THE CITY OF LA HABRA
HEIGHTS HELI-HYDRANT**

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: JANUARY 21, 2025
TO: BOARD OF DIRECTORS
FROM: JOE MATTHEWS, SECRETARY/GENERAL MANAGER
**SUBJECT: PUENTE HILLS HABITAT PRESERVATION AUTHORITY
REQUEST FOR WATER SYSTEM IMPROVEMENT**

The Puente Hills Habitat Authority has sent a letter requesting we prioritize replacing the water main on East Skyline Drive to improve the fill rate of the Heli Hydrant tank. I have attached the Habitat's request letter along with the following documents:

- August 21, 2021, letter informing the City of La Habra Heights, City Manager, Fabiola Huerta that the District's facilities providing water to the proposed Heli Hydrant cannot provide the recommended water flow
- August 13, 2001, funding request to Senator Archuleta
- September 28, 2001, email from Michael Gualtieri informing Puente Hills Habitat Preservation Authority's Executive Director, Andrea Gullo, that LHCWD will eventually install a new pipeline and correcting her assumption that it will be done the following year
- October 7, 2021, letter from La Habra Heights, City Manager, Fabiola Huerta acknowledging and accepting the flow limitation to the Heli Hydrant
- December 6, 2021, notes outlining conditions and results of our Heli Hydrant fill test
- Letter from Civiltec Engineering submitted as a rebuttal to the Puente Hills Habitat Preservation Authority's assumption that a new water main can fill the Heli Hydrant in two minutes



Puente Hills Habitat Preservation Authority

Endowment Provided by the Puente Hills Landfill

MEMBERS OF THE BOARD OF DIRECTORS

Ivan Sulic
Chair
County of Los Angeles

Robert Ferrante
Vice Chair
Sanitation Districts of
Los Angeles County

Mary Ann Pacheco
Director
City of Whittier

Andrew Yip
Director
Hacienda Heights

January 16, 2025

Board of Directors
c/o Brad Cooke, President of the Board
La Habra Heights County Water District
1271 N Hacienda Road
La Habra Heights, CA 90631

Prioritize Upgrades to Waterline to Heli-Tank for Fire Safety

Dear President Cooke and Board Members:

As you know, the heli-tank in La Habra Heights was the first in the County to be installed and is valued as a regional resource. The heli-tank was constructed and operational in 2021, and a dedication ceremony was held in 2023. On behalf of the Board of Directors of the Habitat Authority, thank you for collaborating with our agency, the City and the County of Los Angeles for its establishment.

The heli-tank is a priority safety measure to protect the city of La Habra Heights and neighboring communities from wildfires. The heli-tank system features remote, radio-activated, helicopter pilot-controlled valves that fill the 8,600-gallon tank. When functioning as intended, the quick fill time effectively addresses a critical gap in response times for firefighting efforts.

Phase One of this project is completed and involved granting of an easement by the Habitat Authority to the City of La Habra Heights for its construction. Our property was identified as the most appropriate because of its strategic location, meeting all of LA County Fire Department's air operation safety requirements related to elevation, wind, water source, and absence of obstructing powerlines. The County, City, and Water District contributed funding and services for the implementation of the project.

Phase Two of the project has been to increase the water volume to the tank to enable faster fill-ups during emergencies. During the planning stages, we were informed by partners that the tank would take 2 minutes to fill when activated remotely by helicopters; however, according to your office the current water volume results in the tank reportedly taking over 20 minutes to fill. To mitigate the long fill time, the City of La Habra Heights proposed preemptively filling the tank on red flag (high fire danger) days. This proposal undermines the original intent of the tank as a quick response tool and presents risks, as it could leave the city and region vulnerable to unexpected fire events on non-red flag days. Additionally, filling the tank quickly as originally planned would conserve water by eliminating the need for regularly draining after red flag warning days.

We were informed by partners during the planning stages of this project that the initial timeline for upgrading the necessary water distribution lines would approximately take up to one year following the tank's installation – it has now been over 3 years. We are requesting that your agency prioritize these upgrades immediately, allowing for a greater volume of water to quickly fill the heli-tank thus reducing the fill time to approximately 2 minutes, ensuring the safety of residents and regional areas.

Please don't hesitate to reach out with any questions to me at (310) 507-5022 or to Executive Director Andrea Gullo at agullo@habitatauthority.org or (562) 945-9003.

Sincerely,



Ivan Sulic
Chair, Board of Directors

Copy:

Supervisor Janice Hahn
Supervisor Hilda Solis
Senator Archuletta
Assemblymember Calderon
City Council of the City of La Habra Heights



LA HABRA HEIGHTS COUNTY WATER DISTRICT

(562) 697-6769 • FAX (562) 697-5568 • www.lhhcwd.com

1271 North Hacienda Road
La Habra Heights, California 90631

Post Office Box 628
La Habra, California 90633-0628

August 2, 2021

Fabiola Huerta
City of La Habra Heights
1245 N. Hacienda Road
La Habra Heights, CA 90631

Dear Ms. Huerta:

La Habra Heights County Water District ("LHHCWD") looks forward to working with and supporting the City of La Habra Heights ("City") in constructing a helicopter hydrant ("Heli Hydrant") and related facilities for the purpose of fighting fires by air. Not only will the Heli Hydrant project help protect the citizens and customers of the City and LHHCWD but will benefit several communities in the Los Angeles/Orange County areas. LHHCWD stands behind the City's efforts to move this project forward so that these communities may enjoy additional fire protection without delay.

At this time, however, the underground water facility that will provide water to the Heli Hydrant is substandard and cannot provide the 1,000 to 1,500 gallons of water per minute to firefighting aircraft, as preferred by the vendor. Instead, LHHCWD's engineer estimates that LHHCWD's existing line can only provide approximately 280 gallons per minute, with an exact number to be determined once the Heli Hydrant is installed and tested. By proceeding with the existing line, rather than waiting for LHHCWD to obtain funding to upgrade the line to meet the vendor's specifications, all parties need to acknowledge that the line, while functional, cannot generate the optimal amount of water.

Based on the foregoing, LHHCWD requests that the City agrees to defend and indemnify LHHCWD from any potential claims and lawsuits for damages by third parties directly related to the amount of water provided at the Heli Hydrant. The defense and indemnity would be limited to the water flow and any alleged damages resulting from the Heli Hydrant not being fed the optimal amount of water. (While we understand the so-called fire hydrant immunity under Government Code section 850.4 and other defenses/immunities may apply, they have to our knowledge not yet been tested in court for this new firefighting construction.) Any claims and suits not related to damages allegedly resulting from the lack of ideal water flow would remain outside the scope of the defense and indemnity clause.

We hope the City will find this request reasonable and agreeable so that the parties can move forward with the Heli Hydrant project at the pace currently set by City. LHHCWD looks forward to working with the City and completing this project for the benefit of all parties and their constituents.

Sincerely,

Michael Gualtieri
General Manager



LA HABRA HEIGHTS COUNTY WATER DISTRICT



FUNDING REQUEST: PHASE 2 REGIONAL FIRE PROTECTION PROGRAM

HELI-HYDRANT WATER PIPELINE

AUGUST 2021





LA HABRA HEIGHTS COUNTY WATER DISTRICT

(562) 697-6769 • FAX (562) 697-5568 • www.lhhcwd.com

1271 North Hacienda Road
La Habra Heights, California 90631

Post Office Box 628
La Habra, California 90633-0628

August 13, 2021

Honorable Senator Archuleta
State Capitol, Room 5066
Sacramento, CA 95814

Re: Funding Request for Phase 2 of the Regional Fire Protection Program

Dear Senator Archuleta:

The La Habra Heights County Water District (LHCWD) is a public agency providing water and fire protection to citizens in La Habra Heights, parts of Whittier and unincorporated Los Angeles County through approximately 2,000 water service connections and over 400 fire hydrants. The geography of the area is made up of almost 4,000 rural acres of rugged and steep land and is surrounded by additional cities and communities with similar geography. Unfortunately, the City of La Habra Heights (LHH) has been categorized as a Level 4 High Fire Severity Zone and with severely dry conditions continuing for the foreseeable future, the risk of fire will only increase for the city and the adjacent communities. It is for that reason we have partnered with LHH to implement a regional fire-fighting program that can help several communities in addition to our jurisdictional boundaries. Those communities include Hacienda Heights, Whittier, Rowland Heights and Diamond Bar. To that end, we are respectfully requesting financial assistance to help fund a portion of the program. In this case, \$1.1M in funding is being sought for Phase 2 of the program which is described herein.

The program is made up of two separate phases which are being managed by LHH and LHCWD, respectively. The first phase (Phase 1) includes the purchase and installation of a system called the Heli-Hydrant as well as the site where it will be located at the top of Skyline Drive in LHH. Phase 1 is being funded and managed by LHH. The Heli-Hydrant system has a 5,000 gallon water tank that can quickly provide high volumes of water to fill large and small water-dropping helicopters in most terrains without having to fly to an available reservoir or water body. While our funding request is not for Phase 1, we have included information about it in the enclosures.

The second phase (Phase 2) is the construction of a reliable, high-volume pipeline to supply on-demand water to fill the Heli-Hydrant. LHCWD will manage and provide the water source to the Heli-Hydrant because of its location within LHCWD's jurisdiction. LHCWD's engineer conducted flow tests and ran models to determine if the current 6" diameter pipeline on Skyline Drive could provide a reliable volume of water to the Heli-Hydrant. Unfortunately, due to the volume limitation related to the size of the pipe on Skyline Drive and the system loss due to the increase in elevation to the site, the engineer has determined that the current pipeline cannot be utilized to optimize the capacity of the Heli-Hydrant system. Instead, LHCWD will need to replace the 6" diameter pipeline on Skyline Drive with 2,235 linear feet of 8" diameter pipeline starting at an existing 8" connection on Oak Ranch Road all the way to the system site (Exhibit A). This will enable the Heli-Hydrant tank to be filled in 5 minutes for the first time and only 3 minutes thereafter, meaning a large volume helicopter could be filled every few minutes.

8/13/21

Page 2

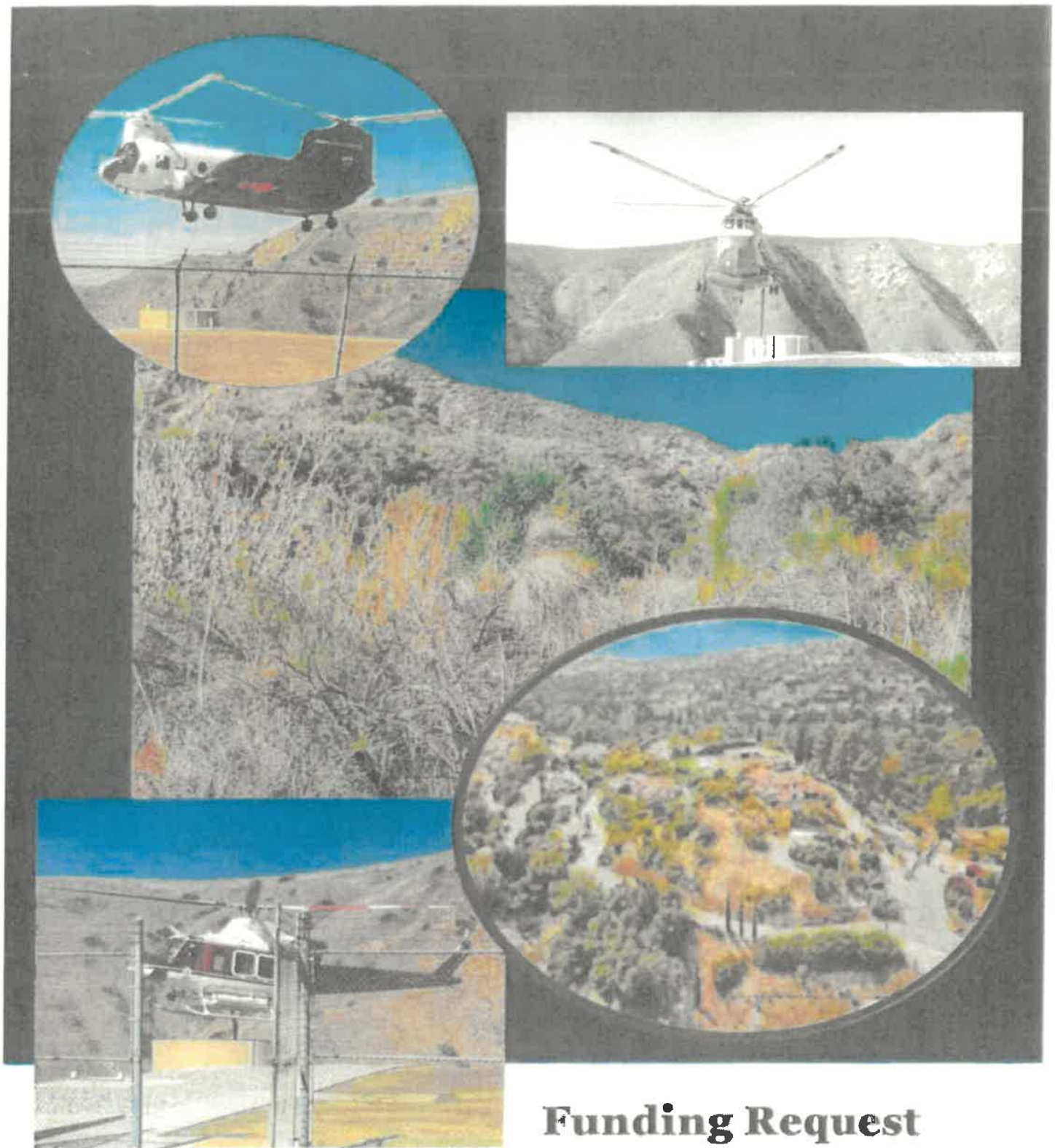
The engineer's estimate for construction of the pipeline is \$1.1M (Exhibit B). As a matter of background, LHHWCWD's \$5.5M annual operation and maintenance budget is funded through customer water revenues only, requiring very conservative planning for capital expenditures and thus leaving no available funds to construct the pipeline which is urgently needed.

Please find enclosed a 2-page informational flyer with additional background about LHHWCWD, the program, and our Phase 2 funding request. We have also enclosed several exhibits including support letters from key stakeholders (Exhibit C). Given the urgency and critical nature of this program, we welcome any and all outside funding from any entity as we vigorously pursue all potential funding sources. If you have any questions or would like to schedule a meeting to discuss our request, please contact me at 562-697-6769. Thank you for your consideration.

Sincerely,

Michael Gualtieri
General Manager

Enclosures: 2-Page Informational Flyer, Exhibits A, B and C



Funding Request

Regional Fire Protection Program Phase 2

Informational Flyer Presented by La Habra Heights County Water District

Page 1 of 2



About the District

La Habra Heights County Water District (LHHCWD) is a public agency which provides water and fire protection to the city of La Habra Heights (LHH) and portions of Whittier and Los Angeles County. LHHCWD is considered a small water agency in the State of California with less than 2,000 water service connections.

Its geographic service area is described as rural with steep terrain and often dry conditions surrounding homes and properties. Unfortunately, the area has been categorized as a Level 4 High Fire Severity Zone. Much of the surrounding cities of Hacienda Heights, Whittier, Rowland Heights and Diamond Bar have similar characteristics and are at risk as well.

LHHCWD is funded solely by its water service charges to customers. Its annual budget of \$5.5M is used to run daily operations, maintain its infrastructure and conservatively plan for capital improvements. LHHCWD serves its customers with:

- 60 miles of pipeline;
- 7 reservoirs;
- 4 groundwater wells;
- 5 pump stations; and
- 419 fire hydrants.

Additional information about LHHCWD can be found at www.lhhcwd.com.

About the Fire Protection Program

- Fire Protection Program is a joint effort and includes two phases:
 1. Heli-Hydrant site and installation (funded/managed by LHH); and
 2. Construction of a high-volume pipeline to provide on-demand water to Heli-Hydrant (managed by LHHCWD).
- Immediate regional fire protection benefits for La Habra Heights, Hacienda Heights, Whittier, Rowland Heights, Diamond Bar and unincorporated areas of Los Angeles County;
- Small and large water dropping helicopters can be replenished in minutes without firefighters and ground crews.



About the Pipeline Funding Request

LHHCWD is seeking funds solely for Phase 2 of the program to construct a large-volume pipeline to the Heli-Hydrant. There is broad support from regional stakeholders for this program and our funding request. The estimated cost of Phase 2 is approximately \$1.1M. The first phase of the program (Heli-Hydrant and site) is being funded by LHH and is not included in this funding request.

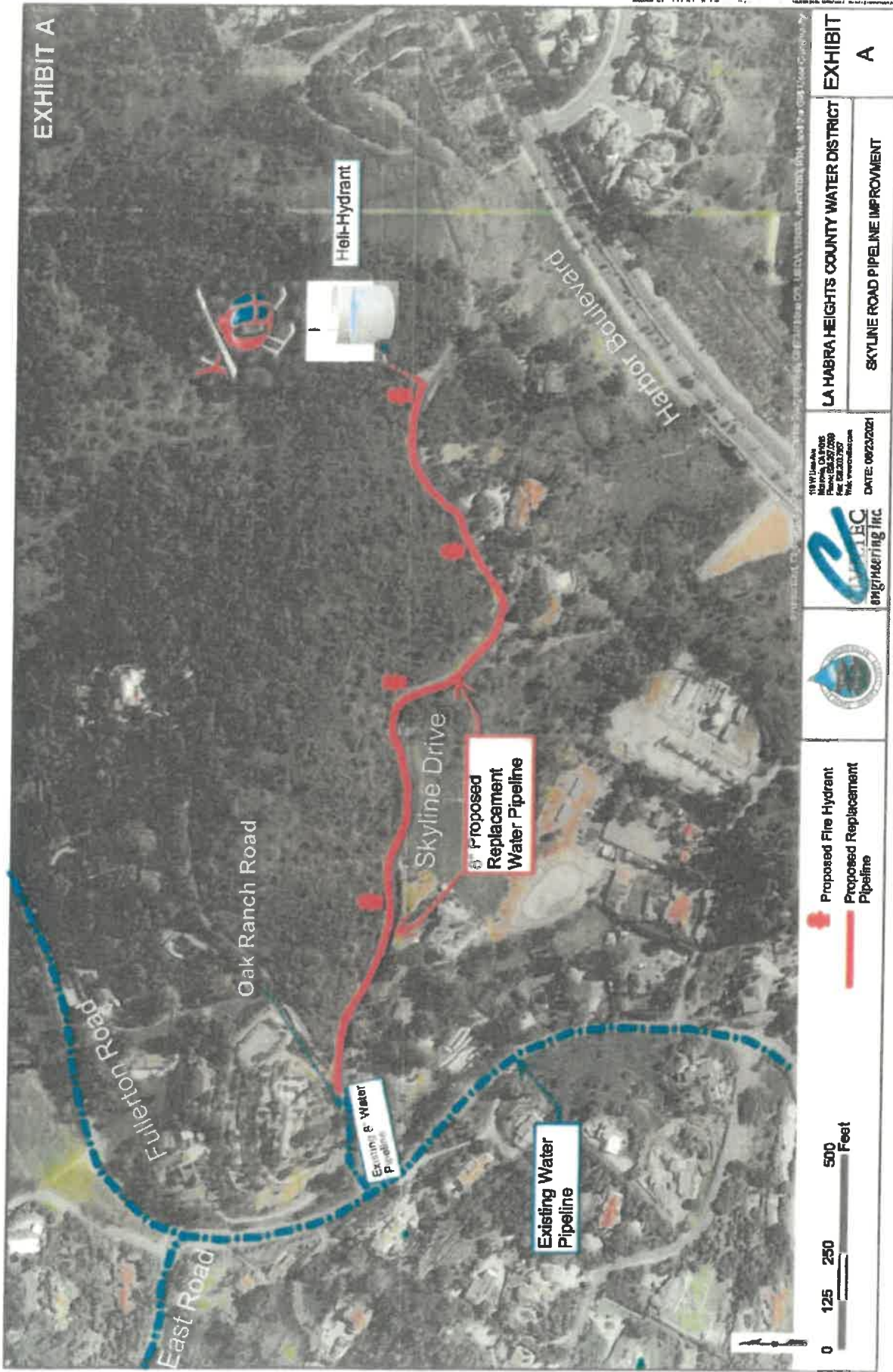
EXHIBIT B

LHHWWD SKYLINE WATER IMPROVEMENTS

Item #	Description	Qty	Unit	Engineer's Estimate	
				Unit Price	Total
1	Mobilization and Demobilization	1	LS	\$25,000.00	\$25,000.00
2	Provide Public Convenience and Safety	1	LS	\$4,000.00	\$4,000.00
3	Provide construction safety measures	1	LS	\$4,500.00	\$4,500.00
4	Furnish and Install new 8" DIP Piping in Skyline	2,235	LF	\$220.00	\$491,700.00
5	Sawcut, Remove and Dispose AC on Skyline Road	13,500	SF	\$6.50	\$87,750.00
6	Furnish and Install new paving on Skyline	13,500	SF	\$15.00	\$202,500.00
7	Furnish & install 8" late valve	4	EA	\$2,900.00	\$11,600.00
8	Furnish & install 8"x 8" hot tap and 8" tapping valve	1	EA	\$16,575.00	\$16,575.00
9	Furnish & install 6" fire hydrant assembly with barricades	4	EA	\$10,975.00	\$43,900.00
10	Furnish and Install 1" water service and reconnect to existing meter	4	EA	\$3,100.00	\$12,400.00
11	Cut and plug pipe with concrete	1	EA	\$3,100.00	\$3,100.00
12	Compaction testing and asphalt paving density testing	1	LS	\$7,000.00	\$7,000.00
13	Pressure test and disinfect	1	LS	\$7,300.00	\$7,300.00
Estimated Construction Budget					\$917,325.00
10% Contingency					\$91,732.50
Total Estimated Construction Budget					\$1,009,057.50

CIVILTEC ENGINEERING INC.

EXHIBIT A



Proposed Fire Hydrant
Proposed Replacement Pipeline



118 W. Main Ave.
Fullerton, CA 92630-2050
Tel: (714) 233-7807
Web: www.cei.com

DATE: 06/23/2021

LA HABRA HEIGHTS COUNTY WATER DISTRICT

SKYLINE ROAD PIPELINE IMPROVEMENT

EXHIBIT

A



Board of Directors

ANTHONY J. LIMA
President

SZU PEI LU-YANG
Vice President

JOHN E. BELLAH

ROBERT W. LEWIS

VANESSA HSU

August 16, 2021

Honorable Senator Archuleta
State Capitol, Room 5066
Sacramento, CA 95814

Re: Letter of Support for Funding Request for Phase 2 of the Regional Fire Protection Program

Dear Senator Archuleta:

Rowland Water District is pleased to offer this letter of support for La Habra Heights County Water District's (LHHCWD) funding request for Phase 2 of the Regional Fire Protection Program. The District originally supplied water to about 200 ranchers and farmers, and now serves approximately 58,000 residents in the unincorporated portions of Rowland Heights, La Puente, Hacienda Heights, and the cities of Industry and West Covina.

We commend LHHCWD's pro-active effort to supply reliable and on-demand water to the Heli-Hydrant system which will be strategically located in an area that can protect lives and property in a rugged and steep area of eastern Los Angeles County. The program is an excellent firefighting tool for the entire region.

With increased fire risks and severely dry conditions throughout our region, the proposed Regional Fire Protection Program is urgently needed to protect our residents, businesses, and environment. The program as designed includes two separate phases which will be implemented through a partnership between the City of La Habra Heights (LHH) and LHHCWD due to the location of the program facilities within both jurisdictions. The first phase of the program includes the site and the Heli-Hydrant system which is being managed and funded by LHH. The second phase will be managed by LHHCWD and includes construction of an 8" diameter pipeline to the Heli-Hydrant from LHHCWD's distribution system. The urgency of implementing this program is without question.

The Rowland Water District strongly supports the program and more specifically the request for Phase 2 funds to construct the pipeline to the Heli-Hydrant system. We thank you for your consideration. If you have any questions, please contact me at (562) 697-1726.

Yours truly,

TOM COLEMAN
General Manager

/rp

General Manager: TOM COLEMAN Legal Counsel: JOSEPH P. BYRNE

3021 Fullerton Road, Rowland Heights, CA 91748 • (562) 697-1726 • rowlandwater.com



Central Basin Municipal Water District

6252 Telegraph Road
Commerce, CA 90040-2512
Telephone: (323) 201-5500
www.centralbasin.org

August 17, 2021

Board of Directors

Division I

Martha Camacho-
Rodriguez

Division II

Robert Apodaca

Division III

Arturo Chacon

Division IV

Leticia Vazquez-
Wilson

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Noe Negrete

Director at Large

Monica Heredia

Director at Large

Michael Guattieri

General Manager

Dr. Alejandro Rojas

Serving the Cities of

Alhambra	La Alhambra
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Covina	Rice River
Eastvale	Santa Fe Springs
Dorsey	Signal Hill
Hawthorne Gardens	South Gate
Huntington Park	Whittier
La Habra Heights	Vernon
La Habra	

Honorable Senator Archuleta
State Capitol, Room 5066
Sacramento, CA 95814

Re: Letter of Support for Funding Request for Phase 2 of the Regional Fire Protection Program

Dear Senator Archuleta:

Central Basin Municipal Water District is pleased to offer this letter of support for La Habra Heights County Water District's (LHHCWD) funding request for Phase 2 of the Regional Fire Protection Program. Central Basin Municipal Water District represents nearly 1.8 million residents and serves over 24 cities, small mutual, and investor owned utility water systems. LHHCWD is one of our member agencies.

We commend LHHCWD's pro-active effort to supply reliable and on-demand water to the Heli-Hydrant system which will be strategically located in an area that can protect lives and property in a rugged and steep area of eastern Los Angeles County. The program is an excellent firefighting tool for the entire region.

With increased fire risks and severely dry conditions throughout our region, the proposed Regional Fire Protection Program is urgently needed to protect our residents, businesses and environment. The program as designed includes two separate phases which will be implemented through a partnership between the City of La Habra Heights (LHH) and LHHCWD due to the location of the program facilities within both jurisdictions. The first phase of the program includes the site and the Heli-Hydrant system which is being managed and funded by LHH. The second phase will be managed by LHHCWD and includes construction of an 8" diameter pipeline to the Heli-Hydrant from LHHCWD's distribution system. The urgency of implementing this program is without question.

Central Basin Municipal Water District strongly supports the program and more specifically the request for Phase 2 funds to construct the pipeline to the Heli-Hydrant system.

We thank you in advance for your consideration.

Sincerely,


Alejandro Rojas
General Manager



City of Brea

August 18, 2021

The Honorable Bob Archuleta
California State Senate
California State Capitol, Room 5066
Sacramento, CA 95814

Re: Letter of Support for Funding Request for Phase 2 of the Regional Fire Protection Program

Dear Senator Archuleta:

The City of Brea is pleased to offer this letter of support for La Habra Heights County Water District's (LHHCWD) funding request for Phase 2 of the Regional Fire Protection Program. As a neighboring jurisdiction, Brea values the resource it would provide to our shared hillside as well as the additional protection it would bring to the surrounding region.

With increased fire risks and severely dry conditions throughout our region, the proposed Regional Fire Protection Program is urgently needed to protect residents, businesses, and the environment. The program, as designed, includes two separate phases which will be implemented through a partnership between the City of La Habra Heights (LHH) and LHHCWD, due to the location of the program facilities within both jurisdictions. The first phase of the program includes the site and the Heli-Hydrant system, which is being managed and funded by LHH. The second phase will be managed by LHHCWD and includes construction of an 8" diameter pipeline to the Heli-Hydrant from LHHCWD's distribution system. The urgency of implementing this program is without question.

In closing, the City of Brea strongly supports the program and the LHHCWD's funding request. Should you have any questions, please do not hesitate to contact my office at (714) 990-7711 or via email at stevENV@cityofbrea.net and cmadmin@cityofbrea.net.

Respectfully,

Steven Vargas
Mayor
City of Brea

CC: Senator Josh Newman
Brea City Council
Brea City Manager Bill Gallardo
Brea Fire Chief Adam Looser

City Council

Steven Vargas
Mayor

Cecilia Hupp
Mayor Pro Tem

Christine Marick
Council Member

Glenn Parker
Council Member

Marty Simonoff
Council Member

Civic & Cultural Center • 1 Civic Center Circle • Brea, California 92821-5732 • 714/990-7600 • FAX 714/990-2258 • www.cityofbrea.net



August 18, 2021

Honorable Senator Archuleta
State Capitol, Room 5066
Sacramento, CA 95814

Re: Letter of Support for Funding Request for Phase 2 of the Regional Fire Protection Program

Dear Senator Archuleta:

Orchard Dale Water District is pleased to offer this letter of support for La Habra Heights County Water District's (LHHCWD) funding request for Phase 2 of the Regional Fire Protection Program. Our District is made up of approximately 25,000 citizens served near to this project. We commend LHHCWD's pro-active effort to supply reliable and on-demand water to the Heli-Hydrant system which will be strategically located in an area that can protect lives and property in a rugged and steep area of eastern Los Angeles County. The program is an excellent fire-fighting tool for the entire region.

With increased fire risks and severely dry conditions throughout our region, the proposed Regional Fire Protection Program is urgently needed to protect our residents, businesses, and environment. The program as designed includes two separate phases which will be implemented through a partnership between the City of La Habra Heights (LHH) and LHHCWD due to the location of the program facilities within both jurisdictions. The first phase of the program includes the site and the Heli-Hydrant system which is being managed and funded by LHH. The second phase will be managed by LHHCWD and includes construction of an 8" diameter pipeline to the Heli-Hydrant from LHHCWD's distribution system. The urgency of implementing this program is without question.

Orchard Dale Water District strongly supports the program and more specifically the request for Phase 2 funds to construct the pipeline to the Heli-Hydrant system. We thank you for your consideration. If you have any questions, please contact Ed Castaneda, General Manager at office number (562) 941-0114.

Sincerely,

A handwritten signature in black ink, appearing to read "Ed Castaneda", is written over a blue water splash graphic.

Edward A. Castaneda
General Manager
Orchard Dale Water District



HACIENDA HEIGHTS IMPROVEMENT ASSOCIATION, INC.
POST OFFICE BOX 5235 • HACIENDA HEIGHTS, CA 91745

Honorable Senator Archuleta
State Capitol, Room 5066
Sacramento, CA 95814

PRESIDENT:

Scott W. Martin

VICE-PRESIDENT:

Maury Edwards

SECRETARY:

Eleanor Haan

TREASURER:

Randy Black

BOARD OF DIRECTORS:

Ted Chang

Andrea Gordon

Cindy Greenup

Geri Kleinpell

Shou-Jen Kuo

Jeffrey Lin

Adriana Quinones

Victor Yang

Re: Letter of Support for Funding Request for Phase 2 of the Regional Fire Protection Program

Dear Senator Archuleta:

The Hacienda Heights Improvement Association (HHIA) is pleased to offer this letter of support for La Habra Heights County Water District's (LHHCWD) funding request for Phase 2 of the Regional Fire Protection Program. The Unincorporated Area of Hacienda Heights and its residents sit adjacent to our friends in La Habra Heights and that proximity mutually joins us in any efforts to rapidly extinguish fires using the Heli Hydrant System.

We commend LHHCWD's pro-active effort to supply reliable and on-demand water to the Heli-Hydrant system which will be strategically located in an area that can protect lives and property in a rugged and steep area of eastern Los Angeles County. The program is an excellent fire fighting tool for the entire region.

With increased fire risks and severely dry conditions throughout our region, the proposed Regional Fire Protection Program is urgently needed to protect our residents, businesses and environment. The program as designed includes two separate phases which will be implemented through a partnership between the City of La Habra Heights (LHH) and LHHCWD due to the location of the program facilities within both jurisdictions. The first phase of the program includes the site and the Heli-Hydrant system which is being managed and funded by LHH. The second phase will be managed by LHHCWD and includes construction of an 8" diameter pipeline to the Heli-Hydrant from LHHCWD's distribution system. The urgency of implementing this program is without question.

The HHIA strongly supports the program and more specifically the request for Phase 2 funds to construct the pipeline to the Heli-Hydrant system. The community of Hacienda Heights has always been able to reach out to you Senator Archuleta for support in all matters related to Public Safety and we now ask for your support of this Phase 2 of the Regional Fire Protection Program for the City of La Habra Heights. We thank you for your consideration. If you have any questions, please contact me.

Sincerely,

A handwritten signature in dark ink, reading "Scott W. Martin". The signature is fluid and cursive, with a horizontal line drawn underneath the name.

Scott W. Martin – President
Hacienda Height Improvement Association, Inc.

Joe Matthews

From: Mike Gualtieri
Sent: Tuesday, September 28, 2021 12:02 PM
To: Andrea Gullo
Cc: Michelle Mariscal; Joe Matthews
Subject: RE: East Skyline Dr

Hi Andrea,

Yes, at some point down the road LHHWCWD will be installing a new pipeline. At this point we do not know when that will be, meaning it could be next year or years down the road. We will keep you up when this project is a go.

Sincerely,

Michael Gualtieri
General Manager
La Habra Heights County Water District
1271 N. Hacienda Road
La Habra Heights, CA 90631
562 697-6769

From: Andrea Gullo <agullo@habitatauthority.org>
Sent: Tuesday, September 28, 2021 11:50 AM
To: Mike Gualtieri <mike@lhwcwd.com>
Cc: Michelle Mariscal <mmariscal@habitatauthority.org>
Subject: East Skyline Dr

Mike-

Can you please keep Michelle Mariscal and I updated with any scheduled activity on East Skyline Drive? We understand that the Water District has plans to install a water line to service the heli-hydrant over the next year.

The Habitat Authority will be removing dead trees this fall and next fall (2022) along this road. Coordination between our agencies may be necessary to accommodate both projects. Please let us know your project's projected timeframe several months in advance if possible so we can coordinate our bidding timeframe.

Thank you,

Andrea

Andrea Gullo, Executive Director
office: [562.945.9003](tel:562.945.9003)
Puente Hills Habitat Preservation Authority
Endowment Provided by the Puente Hills Landfill
HabitatAuthority.org

We have moved. New office location:
7333 Greenleaf Ave., First Floor
Whittier CA 90602



CITY OF LA HABRA HEIGHTS

1245 N. Hacienda Road
La Habra Heights, CA 90631
(562) 694-6302
www.la-habra-heights.org

October 7, 2021

Michael Gualtieri
La Habra Heights County Water District
1271 North Hacienda Road
La Habra Heights, CA 90631

Dear Mr. Gualtieri,

Attached is the water service application from the City of La Habra Heights (City) for service address 2567 E Skyline Drive, which is the site of the Heli-Hydrant location. At the September 28, 2021 La Habra Heights County Water District (LHHCWD) Board meeting, the Heli-Hydrant project was discussed under agenda item number 8b and the Board voted unanimously to:

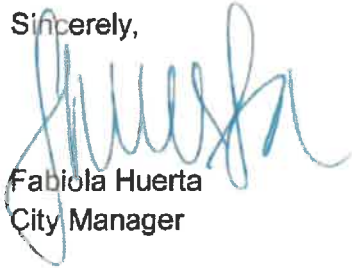
- Approve installing a six-inch service line and meter between LHHCWD's main and the City's Heli-Hydrant;
- Waive LHHCWD's system buy-in fee of \$380,560;
- Waive the monthly stand-by charge of \$2,075.80;
- Waive the upper zone unit cost of \$2.59;
- Waive the installation costs of approximately \$15,000;
- Waive the cost of any water used by City in firefighting efforts.

The Board requested the City submit an application on LHHCWD's standard form for water service, and by applying for water service, the City accepts the rules and conditions set forth in LHHCWD's Rates, Rules and Regulations. The City also acknowledges and accepts the flow limitation of the current water main that will connect and feed the Heli-Hydrant.

The City is requesting that this cover letter and the minutes from the September 28, 2021 LHHCWD Board meeting be attached to the service contract.

The City appreciates LHHCWD's support and partnership in this project and looks forward to our continued relationship in providing this life- and property-saving fire protection tool to La Habra Heights and to the region.

Sincerely,



Fabiola Huerta
City Manager

Attachment

LHHCWD Application for Water Service

December 6, 2021 at 2:14pm

Plant 6, 1 running @ 1190 gpm.

Levels

Vigil 18.53

Snooks 28.12

10A 27.5

Tank depth 96.75 inches = 8.06

Finished 17 inches = 1.42ft

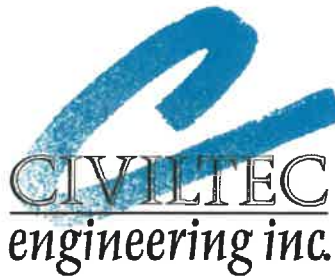
6.64 ft

1173.39 cut

8777 gallons

Fill time - 22 minutes 17 seconds = 22.28
minutes

394 gpm



*Civil, Water, Wastewater, Drainage and Transportation Engineering
Construction Management • Surveying
California • Arizona*

January 22, 2025

La Habra Heights County Water District
1271 North Hacienda Road
La Habra Heights, CA 90631

Attention: Joe Matthews, General Manager

Subject: Analysis of Capacity for the Skyline Drive Pipeline Project.

Dear Mr. Matthews:

The City of La Habra Heights, in conjunction with regional authorities, has installed an 8,600-gallon heli-hydrant tank at the easterly end of Skyline Drive. The purpose of the heli-hydrant is to provide water to snorkel equipped helicopters to assist with firefighting efforts.

The La Habra Heights County Water District (LHHCWD) has an existing 6-inch water pipeline on Skyline Drive. The water source for the heli-hydrant automatic valve is the LHHCWD water system. The existing LHHCWD water system is capable of delivering approximately 390 gallons per minute (gpm) at 20 pounds per square inch (psi) residual to end of the system on Skyline Drive. Based upon this capacity, the heli-hydrant tank can refill in 22 minutes.

Civiltec has analyzed the installation of approximately 2,235 linear feet of 8-inch pipeline from Oak Ranch Road to the vicinity of the new heli-hydrant. This new 8-inch pipe will connect to existing 8-inch pipes. The model simulation indicates the system can deliver 1,045 gpm at 20 psi residual. Minor friction losses through the heli-hydrant control valve will reduce this flow rate to near 1,000 gpm. Based upon this capacity, the heli-hydrant tank can refill in 8.6 minutes.

I have reviewed the January 16, 2025 letter from the Habitat Authority to LHHCWD. The letter suggests a refill time of 2 minutes. That equates to 4,300 gpm. This flow rate cannot be achieved without the installation of 8,570 linear feet of 16-inch diameter pipeline to the Vigil Reservoir. Please let me know if you have any questions.

Very truly yours,
CIVILTEC engineering, inc.

A handwritten signature in blue ink, appearing to read 'W. David Byrum'.

W. David Byrum, P.E.
President, Principal Engineer

X:\2020\2020166.00-LHHCWD-E Skyline Rd Pipe\Documents\Reports\Tech Memo\Skyline Drive Water System TM.docx

605 E Huntington Drive, Suite 205 Monrovia, CA 91016 | P 626.357.0588

DISCUSS AND ACTION FIVE DAY WORK WEEK

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: JANUARY 28, 2025
TO: BOARD OF DIRECTORS
FROM: JOE MATTHEWS, SECRETARY/GENERAL MANAGER
SUBJECT: 5 DAY WORK WEEK

Director Crabb wants to discuss a five-day work week.

**REPORT ON CALIFORNIA OFFICE OF
EMERGENCY SERVICES (OES) GRANT
APPROVAL FOR INFORMATION
TECHNOLOGY (IT) AND
CYBERSECURITY**

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: JANUARY 28, 2025
TO: BOARD OF DIRECTORS
FROM: JOE MATTHEWS, SECRETARY/GENERAL MANAGER
SUBJECT: AWARD OF CAL OES GRANT FOR CYBERSECURITY AND IT IMPROVEMENTS

The District applied for a Cal OES grant in September of 2024 and was recently awarded \$216,349 for cybersecurity and IT improvements. We are not required to match any funds for the grant, however, the awarded amount can decrease if other agencies appeal their denial(s). I have attached the letter of acceptance from Cal OES for discussion.



December 24, 2024

DELIVERED VIA EMAIL: Joe@lhhc wd.com

Joe Matthews
General Manager
La Habra Heights County Water District
1271 N. Hacienda Rd
La Habra Heights, CA 90631

SUBJECT: NOTIFICATION OF SUBRECIPIENT ALLOCATION

Fiscal Year (FY) 2024 State & Local Cybersecurity Grants for Local & Tribal Governments (SL) Program
Grant Subaward Performance Period: December 1, 2024, to December 31, 2026

Dear Joe Matthews:

We are pleased to announce that your proposal has been selected to receive funding through the FY 2024 SL Program of the California Governor's Office of Emergency Services (Cal OES). As outlined in the SL Program Competitive Funding Opportunity (CFO) section E, 3. Notification Process, Applicants not selected for funding may appeal Cal OES's decision pursuant to the Cal OES Appeal Guidelines for Competitive Funding. If any appeal is successful, this may affect your requested funding amount. Provided there are no successful appeals, your organization will be awarded the amount of \$216,349.

This subaward is subject to requirements in Title 2 Code of Federal Regulations, Part 200, including the Notice of Funding Opportunity (NOFO), the Preparedness Grants Manual, the California Supplement to the NOFO, reporting requirements, all policies and provisions set forth in the FY 2024 SL CFO, and all applicable federal, state, and local requirements. All activities funded with this subaward must be completed within the subaward period of performance. Any funds received in excess of current needs, approved amounts, or those found owed as a result of a final review or audit, must be refunded to Cal OES.

Subrecipients must obtain written approval prior to incurring costs for activities such as aviation, watercraft, allowability request logs, noncompetitive procurement,



3650 SCHRIEVER AVENUE, MATHER, CA 95655
(916) 845-8506 TELEPHONE (916) 845-8511 FAX
www.CalOES.ca.gov

and projects requiring Environmental Planning and Historic Preservation review.

Your organization will be required to prepare and submit performance reports annually for the duration of the subaward period of performance or until all activities are completed and the subaward is formally closed. Failure to submit required reports could result in subaward reduction, suspension, or termination. Throughout the subaward cycle, project status and milestones from the performance reports will be used as indicators of project feasibility, performance, and grant management capacity. This information may also be used in assessing proposals for future grant opportunities.

Next Steps:

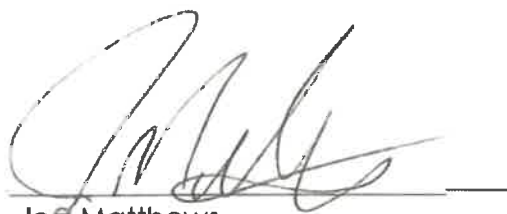
- Your signature is required on this letter. Please sign and return this letter via email to your Cal OES Grants Analyst (GA) within 20 calendar days of receipt and keep a copy for your records.
- If you have not already, please visit the [Grants Central System \(GCS\) webpage](#) to register your organization.
- You will be notified to complete your application as soon as it is available in GCS – we anticipate mid-January 2025.
- Once the completed application is submitted and approved in GCS, you will be able to request reimbursement of eligible subaward expenditures in the system.

Please contact your GA if you have questions or need further assistance.

Sincerely,

Nancy Ward

NANCY WARD
Director



Joe Matthews
La Habra Heights County Water District

1/7/2025
Date

UPDATE ON EDISCLOSURE SYSTEM FOR FILING DIRECTORS 700 FORMS

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: JANUARY 28, 2025
TO: BOARD OF DIRECTORS
FROM: JOE MATTHEWS, SECRETARY/GENERAL MANAGER
SUBJECT: NEW 700 FORM FILING USING E-DISCLOSURE SYSTEM

Los Angeles County has implemented a new online 700 form filing system. At the meeting we will discuss how the system works and how to file.

UPDATE ON DISTRICT FIRE PREPAREDNESS ACTIONS

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: JANUARY 28, 2025
TO: BOARD OF DIRECTORS
FROM: JOE MATTHEWS, SECRETARY/GENERAL MANAGER
SUBJECT: UPDATE ON FIRE PREPAREDNESS

The recent wildfires have residents asking about fire preparedness. At the meeting we will discuss the District's preparedness actions.