

**LA HABRA HEIGHTS COUNTY
WATER DISTRICT**

BOARD MEETING

MARCH 28, 2023

**AGENDA FOR REGULAR MEETING
BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
March 28, 2023 @ 4:00PM**

- 1. Roll call of Directors by Secretary**
- 2. Notation of staff members and others present**
- 3. Public Communications** (Comments will be limited to 3 minutes)
- 4. Directors Report – Individual, Subcommittees and/or Attended Events**
- 5. Consent Items:** It is recommended these items be acted upon simultaneously unless separate discussion or action is requested by a member of the public or a Director.
 - a. Minutes of Regular Board Meeting for February 28, 2023 (approve)
 - b. Minutes for Special Board Meeting for March 13, 2023 (approve)
 - c. Financial Reports – February 2023 (approve)
- 6. Approval of warrants and authorize signatures per warrant list**
- 7. Report of Superintendent**
 - a. Update – Valve Program and District Vehicle Purchase Program
- 8. Report and Recommendations of General Manager:**
 - a. Discuss and Approve – Temporary Position of Assistant General Manger Position / Superintendent
 - b. Discuss and Approve – Temporary Sixth Field Employee for Fiscal Year 23/24
 - c. Update – Orchard Dale Water District Sixth Amendment, PFAS Notification Mailer, Water Rights

9. Closed Session

- a. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION.
Government Code Section 54956.9(d)(2)/(e)(3). One matter. Claimant: Eva Rek D'Angelo.

- b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:
In re: Aqueous Film-Forming Foams Products Liability. Case No. 2:18-mn-2873-RMG, pending in the United States District Court for the District of South Carolina, Charleston Division. Discussion of existing litigation pursuant to Government Code section 54956.9, paragraph (1) of subdivision (d).

10. Adjournment

Any documents that are provided to the Board of Directors regarding items on this agenda less than 72 hours prior to this meeting will be available for public inspection at the front counter of the District office located at 1271 N. Hacienda Road, La Habra Heights, California 90631

MINUTES

MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
February 28, 2023

A regular meeting of the Board of Directors of La Habra Heights County Water District ("District") was held on February 28, 2023, at 4:00 p.m., by telecommunication and in person.

Item 1. Roll call of Directors by Secretary/General Manager, Michael Gualtieri.

PRESENT: Directors Cooke, Crabb, McVicar, and Perumean

ABSENT: Director Baroldi

Item 2. Staff members and others present. Staff: Michael Gualtieri, Secretary/General Manager and Joe Matthews, Superintendent, Tammy Wagstaff Treasurer, and Ivan Ramirez, Utility Worker III, in office. Others present Michael Silander, Attorney, in office.

Item 3. Public Communications – None

Item 4. Directors Report – Individual, Subcommittees and/or Attended Events.

Director Crabb discussed the General Manager subcommittee meeting.

Two items were added to agenda which included selling Unit 3 District vehicle and a change order for Green View Pipeline Project. There was a motion by Director McVicar and seconded by Director Crabb to add these items for discussion under Report and Recommendations of General Manager as items 8.d. and 8.e. The vote was as follows:

AYES: Directors Cooke, Crabb, McVicar, and Perumean
NOES: None
ABSENT: Director Baroldi

Item 5. a. & b. Minutes of Regular meeting for January 24, 2023 and Financial Reports for January 2023. After discussion, there was a motion by Director McVicar and seconded by Director Perumean to approve the minutes and financial reports. The vote was as follows:

AYES: Directors Cooke, Crabb, McVicar, and Perumean
NOES: None
ABSENT: Director Baroldi

Item 6. Approval of warrants and authorize signatures per warrant list. After discussion, there was a motion made by Director McVicar and seconded by Director Crabb that the warrant numbers 45823 through 45882 in the amount of \$162,906.60 and EFT transfers in the amount of \$18,370.65 be approved and signatures be authorized. The vote was as follows:

AYES: Directors Cooke, Crabb, McVicar, and Perumean
NOES: None
ABSENT: Director Baroldi

Item 7. Report of Superintendent. The Superintendent informed that the motor repair at Plant 1, Booster #3 was completed. Southern California Edison will perform an efficiency testing after our scheduled annual electrical maintenance is finished. The Superintendent will provide more information during the board meeting. The field crew is trained to use our new line locator as suggested by JPIA's training schedule. As well as trained on updates to Dig-alert requests for marking water lines.

Item 8.a. Discuss and Adopt – Resolution 23-02, Investment Policy. After discussion, there was a motion by Director McVicar and seconded by Director Crabb that Resolution 23-02. The vote was as follows:

AYES: Directors Cooke, Crabb, McVicar, and Perumean
NOES: None
ABSENT: Director Baroldi

(Director Baroldi entered the meet at 4:28 p.m. by telecommunication)

Item 8.b. Discuss and Approve – Purchasing New Truck. After discussion, there was a motion by Director Baroldi and seconded by Director McVicar to approve purchase of new truck for \$55,803.38 minus trade in value of \$14,500.00 leaving total cost of truck at \$41,303.38. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean
NOES: None
ABSENT: None

Item 8.c. Discuss and Approve – Temporary Position of Assistant General Manager/ Superintendent and For Next Fiscal Year Hire a Temporary Sixth Field Employee. This item was continued until the next board meeting.

Item 8.d. Unit 3 – Sell Unit 3 for \$4,500.00 After discussion, there was a motion by Director McVicar and seconded by Director Crabb to approve selling Unit 3. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean
NOES: None
ABSENT: None

Item 8.e. Change order for Green View Pipeline Project. This item was continued until the next scheduled board meeting.

Item 9.a. Closed Session: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: In re: Aqueous Film-Forming Foams Products Liability. Case No. 2:18-mn-2873-RMG, pending in the United States District Court for the District of

South Carolina, Charleston Division. Discussion of existing litigation pursuant to Government Code section 54956.9, paragraph (1) of subdivision (d). This item was not discussed.

Item 10. There being no further business to come before the Board, motion was made by Director Cooke and seconded by Director McVicar that the meeting be adjourned at 6:17 p.m. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean
NOES: None
ABSENT: None

Dated: March 28, 2023

Brad Cooke, President

(SEAL)

Michael Gualtieri, Secretary

MINUTES OF THE SPECIAL BOARD MEETING
OF THE BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
MARCH 13, 2023

A special meeting of the Board of Directors of La Habra Heights County Water District ("District") was held on March 13, 2023, at 3:10 p.m., at the office of the District, located at 1271 North Hacienda Road, La Habra Heights.

Item 1. Roll call of Directors by Secretary/General Manager, Michael Gualtieri.

PRESENT: Directors Baroldi, Crabb and McVicar

ABSENT: Director Cooke and Perumean

Item 2. Staff members and others present. Staff: Michael Gualtieri, Secretary/General Manager, Joe Matthews, Superintendent, and Tammy Wagstaff, Treasurer. Others present Michael Silander, Attorney, and Habib Isaac, IB Consulting, LLC.

Item 3. Public Communications – None

Item 4. Directors Report – Individual, Subcommittees and/or Attended Events.

Director McVicar discussed she stopped by the Green View Pipeline Project.

(Directors Cooke and Perumean entered the meeting at 3:34 p.m.)

Item 5. Presentation and Discussion – Rate Study. Habib Isaac with IB Consulting, LLC provided the rate study presentation.

Item 6. There being no further business to come before the Board, motion was made by Director Cooke and seconded by Director McVicar that the meeting be adjourned at 5:31 p.m. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean

NOES: None

ABSENT: None

Dated: March 28, 2023

Brad Cooke, President

(SEAL)

Michael Gualtieri, Secretary

FINANCIAL REPORT

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF NET POSITION

February 28, 2022 and February 28, 2023

	2022	2023
<u>ASSETS:</u>		
<u>Current Assets:</u>		
CASH-PETTY	300.00	300.00
CASH-CHECKING	1,283,700.89	1,020,027.19
INVESTMENT-LAIF	3,601,250.29	4,899,520.76
ACCOUNTS RECEIVABLE-WATER	351,050.48	279,561.68
ACCOUNTS RECEIVABLE-OTHER	306,838.65	269,058.71
TAXES RECEIVABLE	-	-
LEASE RECEIVABLE	-	127,183.86
ACCRUED INTEREST RECEIVABLE	1,471.00	19,771.00
INVENTORY	204,133.82	225,460.57
PREPAID EXPENSES	69,945.32	70,631.47
Total Current Assets	5,818,690.45	6,911,515.24
<u>Noncurrent Assets:</u>		
Capital Assets:		
LAND	532,743.65	532,743.65
WATER RIGHTS	1,608,490.80	1,640,490.80
SOURCE OF SUPPLY	2,271,079.60	2,271,079.60
PUMPING PLANT	1,625,877.77	1,625,877.77
TRANSMISSION & DISTRIBUTION	26,047,040.03	26,356,058.47
GENERAL PLANT	1,739,468.59	1,800,220.89
CONSTRUCTION IN PROGRESS	179,495.79	126,257.72
Total Capital Assets	34,004,196.23	34,352,728.90
Accumulated Depreciation	(19,233,893.07)	(19,878,027.57)
Net Capital Assets	14,770,303.16	14,474,701.33
Other Noncurrent Assets:		
CONSTRUCTION ADVANCE RECEIVABLE	19,677.43	9,960.19
INVESTMENTS-CAL DOMESTIC WATER CO	591.00	591.00
LEASE RECEIVABLE	-	2,417,999.71
Total Other Noncurrent Assets	20,268.43	2,428,550.90
Total Assets	20,609,262.04	23,814,767.47
DEFERRED OUTFLOWS OF RESOURCES- Deferred amount from pension plan	214,013.00	172,529.00
DEFERRED OUTFLOWS OF RESOURCES- Deferred amount from OPEB	139,714.00	259,764.00
Total Deferred Outflows of Resources	353,727.00	432,293.00

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF NET POSITION

February 28, 2022 and February 28, 2023

	<u>2022</u>	<u>2023</u>
LIABILITIES		
<u>Current Liabilities:</u>		
ACCOUNTS PAYABLE	373,357.46	260,446.03
CURR PORTION-LONG TERM DEBT	59,938.00	61,359.75
ACCRUED INTEREST-CONTRACT PAYABLE-D/G	475.92	240.90
DEPOSITS-CUSTOMERS	1,000.00	5,000.00
DEPOSITS-CONSTRUCTION	620.00	9,000.00
ACCRUED PROPERTY TAXES	-	-
ACCRUED PAYROLL	-	-
ACCRUED EMPLOYEE BENEFITS	138,557.59	150,468.34
DEFERRED RENTAL INCOME	18,339.50	-
ACCRUED RETIREMENT CONTRIBUTIONS	-	-
NET OPEB OBLIGATION	1,455,020.00	1,706,103.00
NET PENSION LIABILITY	924,418.00	125,862.00
Total Current Liabilities	<u>2,971,726.47</u>	<u>2,318,480.02</u>
<u>Long-term Liabilities, net of current portion:</u>		
LOAN PAYABLE-STATE OF CALIF	61,359.75	-
Total Long-term Liabilities	<u>61,359.75</u>	<u>-</u>
Total Liabilities	<u>3,033,086.22</u>	<u>2,318,480.02</u>
DEFERRED INFLOWS OF RESOURCES- Deferred amounts from pension plan	60,916.00	140,358.00
DEFERRED INFLOWS OF RESOURCES- Deferred amounts from OPEB	451,487.00	385,809.00
DEFERRED INFLOWS OF RESOURCES- Deferred amounts from Leases	-	2,457,847.05
Total Deferred Inflows of Resources	<u>512,403.00</u>	<u>2,984,014.05</u>
<u>Net Position:</u>		
INVESTED IN CAPITAL ASSETS, NET RELATED DEBT	14,649,005.41	14,413,341.58
UNRESTRICTED	2,748,816.98	4,521,264.63
RESTRICTED	19,677.43	9,960.19
Total Net Position	<u><u>17,417,499.82</u></u>	<u><u>18,944,566.40</u></u>

LA HABRA HEIGHTS COUNTY WATER DISTRICT
STATEMENTS OF REVENUE, EXPENSES AND CHANGES IN NET POSITION
For Eight Months Ending February 28, 2022 and February 28, 2023

	Last Year Current Month Actual 2/28/2022	Current Month Actual 2/28/2023	Last Year YTD Actual 2/28/2022	Current YTD Actual 2/28/2023	Current Budget 2022/23	Actual 2/28/2023 % of budget 2022/23
Operating Revenue:	368,112.17	296,877.04	3,385,935.40	3,312,129.77	5,423,251.00	61%
Operating Expenses:						
Source of Supply	141,581.42	93,449.09	1,364,939.46	1,117,111.18	2,321,487.00	48%
Pumping	4,015.04	10,581.16	103,339.69	72,816.36	122,928.00	59%
Treatment	6,529.98	2,095.59	35,444.19	39,799.43	37,425.00	106%
Transmission & Distribution	91,792.70	86,929.87	446,417.84	482,805.15	597,780.00	81%
Customer Accounts	9,289.08	18,739.23	118,091.06	138,016.35	168,659.00	82%
Administrative and General	125,402.00	120,610.13	1,042,402.91	1,071,754.79	1,652,843.00	65%
Capital Improvements	110,598.41	129,275.08	884,787.28	1,034,200.64	1,551,301.00	67%
Other	3,561.71	8,372.96	56,117.61	59,071.68	89,851.00	66%
TOTAL OPERATING EXPENSES	492,770.34	470,053.11	4,051,540.04	4,015,575.58	6,542,274.00	61%
OPERATING INCOME (LOSS)	(124,658.17)	(173,176.07)	(665,604.64)	(703,445.81)	(1,119,023.00)	63%
Non-Operating Revenues	11,353.88	75,518.66	578,633.82	711,759.54	1,039,354.00	69%
Non-Operating Expenses	737.96	620.45	6,359.16	6,323.06	36,739.00	17%
NET NON-OPERATING REVENUES (EXPENSES)	10,615.92	74,898.21	572,274.66	705,436.48	1,002,615.00	70%
NET INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS	(114,042.25)	(98,277.86)	(93,329.98)	1,990.67	(116,408.00)	-2%
SYSTEM BUY IN FEE			13,593.00	-		
CAPITAL CONTRIBUTIONS			4,410.55	-		
NET INCOME (LOSS) IN NET POSITION			(75,326.43)	1,990.67		
NET POSITION-BEGINNING OF YEAR			17,492,826.25	18,942,575.73		
NET POSITION-END OF PERIOD			17,417,499.82	18,944,566.40		

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF REVENUE AND EXPENSES

For Eight Months Ending February 28, 2022 and February 28, 2023

	Last Year Current Month Actual 2/28/2022	Current Month Actual 2/28/2023	Last Year YTD Actual 2/28/2022	Current YTD Actual 2/28/2023	Current Budget 2022/23	Actual 2/28/2023 % of budget 2022/23 67%
OPERATING REVENUES						
SALES-WATER	190,884.76	104,478.42	1,957,297.14	1,771,207.75	3,139,278.00	56%
SALES-READINESS TO SERVE	174,595.80	189,317.30	1,404,065.59	1,510,885.10	2,226,733.00	68%
SALES-MISCELLANEOUS	2,631.61	3,081.32	24,572.67	30,036.92	28,366.00	106%
LEASE-WATER RIGHTS	-	-	-	-	28,874.00	0%
TOTAL OPERATING REVENUES	368,112.17	296,877.04	3,385,935.40	3,312,129.77	5,423,251.00	61%
OPERATING EXPENSES						
PURCHASED WATER	6,195.07	3,985.27	24,148.49	35,249.46	246,552.00	14%
GROUND WATER REPLENISHMENT ASSMT	74,355.68	48,514.44	761,952.66	656,486.19	1,140,347.00	58%
POWER	61,030.67	40,949.38	578,838.31	425,375.53	934,588.00	46%
TOTAL SOURCE OF SUPPLY	141,581.42	93,449.09	1,364,939.46	1,117,111.18	2,321,487.00	48%
LABOR-PUMPING	3,982.59	4,574.92	32,865.06	35,408.87	68,948.00	51%
MAINTENANCE-PUMPING	32.45	6,006.24	70,474.63	37,407.49	53,980.00	69%
TOTAL PUMPING	4,015.04	10,581.16	103,339.69	72,816.36	122,928.00	59%
MAINT & LABOR-TREATMENT	6,529.98	2,095.59	35,444.19	39,799.43	37,425.00	106%
TOTAL TREATMENT	6,529.98	2,095.59	35,444.19	39,799.43	37,425.00	106%
LABOR-TRANS & DISTRIBUTION	18,459.10	23,615.66	131,422.61	165,163.93	241,611.00	68%
MAINT-TRANS & DISTRIBUTION	59,944.85	41,438.45	148,125.25	212,835.15	158,357.00	134%
JOINT FACILITIES-WELL,LM CONDUIT&RES	32,919.85	31,120.31	322,443.36	183,132.60	400,793.00	46%
ORCHARD DALE PORTION	(19,531.10)	(9,244.55)	(155,573.38)	(78,326.53)	(202,981.00)	39%
TOTAL TRANSMISSION&DISTRIBUTION	91,792.70	86,929.87	446,417.84	482,805.15	597,780.00	81%
LABOR&MAINT-CUSTOMER ACCOUNTS	8,243.73	18,739.23	118,842.05	136,229.32	166,021.00	82%
UNCOLLECTIBLE ACCOUNTS	1,045.35	-	(750.99)	1,787.03	2,638.00	68%
TOTAL CUSTOMER ACCOUNTS	9,289.08	18,739.23	118,091.06	138,016.35	168,659.00	82%
TOTAL OTHER OPERATING EXPENSES	111,626.80	118,345.85	703,292.78	733,437.29	926,792.00	79%
TOTAL SOURCE OF SUPPLY & OPERATING EXPENSES	253,208.22	211,794.94	2,068,232.24	1,850,548.47	3,248,279.00	57%
ADMINISTRATIVE & GENERAL EXPENSES						
LABOR-FIELD-SICK,VAC,HOLIDAY	5,337.09	2,516.57	51,153.28	56,008.70	77,198.00	73%
WAGES-MANAGEMENT	12,820.77	13,846.98	99,101.15	101,880.78	165,468.00	62%
WAGES-OFFICE	19,705.77	23,223.57	151,544.46	153,833.30	272,120.00	57%
WAGES-MGMT&OFFICE-SICK,VAC,HOLIDAY	3,724.75	1,961.74	62,464.69	62,862.71	95,140.00	66%
OFFICE SUPPLIES	1,841.70	1,796.99	14,696.79	15,993.22	29,957.00	53%
AUTO SERVICE	5,744.57	4,490.75	34,552.35	34,538.25	47,734.00	72%
BANK SERVICE CHARGE	1,219.16	316.22	8,244.79	5,638.16	13,990.00	40%
DUES & SUBCRIPTIONS	1,023.00	1,037.00	24,450.83	24,432.58	29,665.00	82%
BUILDING SERVICE	2,356.11	1,529.98	13,306.12	14,598.89	23,731.00	62%
OFFICE EQUIPMENT MAINT	3,112.41	4,123.58	23,068.76	16,474.23	27,612.00	60%
PROFESSIONAL	2,880.53	19,528.66	39,822.53	83,847.97	81,196.00	103%
EDUCATION & MEETINGS	1,498.19	-	14,970.97	14,475.60	17,354.00	83%

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF REVENUE AND EXPENSES

For Eight Months Ending February 28, 2022 and February 28, 2023

	Last Year	Current	Last Year	Current YTD	Current	Actual
	Current Month	Month	YTD	Current YTD	Budget	% of budget
	Actual	Actual	Actual	Actual	2022/23	2022/23
	2/28/2022	2/28/2023	2/28/2022	2/28/2023	2022/23	67%
LEGAL	-	3,962.50	22,180.78	27,000.00	37,162.00	73%
UTILITIES	2,698.40	4,465.05	21,162.24	27,037.31	48,932.00	55%
ENGINEERING	27,983.50	1,000.00	42,195.50	12,668.00	28,315.00	45%
INSUR-AUTO, LIABILITY & PROPERTY	5,207.85	6,481.41	39,292.75	50,877.97	67,431.00	76%
INSUR-GROUP HEALTH & LIFE	18,311.39	13,295.68	156,395.77	124,606.82	227,214.00	55%
EMPLOYEE WORKERS COMPENSATION	96.92	449.15	12,224.58	16,196.50	25,279.00	64%
DENTAL	220.00	68.00	3,907.84	2,224.00	4,730.00	47%
RETIREMENT-CALPERS	4,679.11	11,148.30	81,114.18	84,117.50	150,485.00	56%
RETIREMENT-DEFERRED COMP	1,474.52	1,592.36	12,647.35	13,182.04	21,456.00	61%
RETIREMENT-CALPERS UNFUND ACCR LIAB	-	-	72,110.00	89,261.00	92,333.00	97%
MAINTENANCE-GENERAL PLANT	3,466.26	3,775.64	41,795.20	39,999.26	68,341.00	59%
CAPITAL IMPROVEMENTS	110,598.41	129,275.08	884,787.28	1,034,200.64	1,551,301.00	67%
PROPERTY TAXES	443.10	444.06	4,043.05	4,065.41	6,454.00	63%
PAYROLL TAXES	3,118.61	7,928.90	52,074.56	55,006.27	83,397.00	66%
TOTAL ADMIN & GENERAL EXP	239,562.12	258,258.17	1,983,307.80	2,165,027.11	3,293,995.00	66%
TOTAL OPERATING EXPENSES	492,770.34	470,053.11	4,051,540.04	4,015,575.58	6,542,274.00	61%
OPERATING INCOME (LOSS)	(124,658.17)	(173,176.07)	(665,604.64)	(703,445.81)	(1,119,023.00)	63%
NONOPERATING REVENUES						
INTEREST INCOME	835.00	10,815.00	5,733.33	54,857.13	10,272.00	534%
PROPERTY TAX INCOME	-	52,354.29	464,893.58	548,732.78	892,371.00	62%
RENT INCOME	9,169.75	10,941.68	76,567.68	90,736.34	120,458.00	75%
OIL ROYALTIES	779.13	1,122.69	10,136.08	12,413.23	10,589.00	117%
MISCELLANEOUS INCOME	570.00	285.00	6,597.16	5,020.06	5,664.00	89%
GAIN ON ASSET SOLD	-	-	14,705.99	-	-	0%
TOTAL NONOPERATING REVENUES	11,353.88	75,518.66	578,633.82	711,759.54	1,039,354.00	69%
NONOPERATING EXPENSES						
INTEREST EXPENSE-D/G LOAN	237.96	120.45	2,259.16	1,444.35	1,801.00	80%
LOSS ON INVESTMENT	-	-	-	-	-	0%
DIRECTORS FEES	500.00	500.00	4,100.00	4,200.00	9,900.00	42%
DIRECTORS EXPENSES	-	-	-	678.71	9,711.00	7%
ELECTION	-	-	-	-	15,327.00	0%
TOTAL NONOPERATING EXPENSES	737.96	620.45	6,359.16	6,323.06	36,739.00	17%
NET NONOPER REVENUES(EXPENSES)	10,615.92	74,898.21	572,274.66	705,436.48	1,002,615.00	70%
NET INCOME (LOSS) IN NET POSTION	(114,042.25)	(98,277.86)	(93,329.98)	1,990.67	(116,408.00)	-2%

WARRANTS

AP Check Register (Current by Bank)

8:29:18 AM

Check Dates: Greater than 2/22/2023

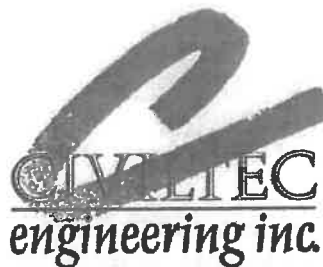
Check No.	Date	Status*	Vendor ID	Payee Name	Amount
BANK ID: 13100 - EFT TRANSFERS					13110
1002314416	03/01/23	M	0130	CALPERS	\$4,966.15
1002314417	03/01/23	M	0130	CALPERS	\$1,130.52
* 1002324462	03/15/23	M	0130	CALPERS	\$4,966.15
1002324463	03/15/23	M	0130	CALPERS	\$1,157.40
BANK 13100 REGISTER TOTAL:					\$12,220.22
BANK ID: 13110 - CHECKING- WELLS FARGO					13110
45883	02/28/23	P	0005	ACWA	\$650.00
45884	02/28/23	P	0385	ADMIRAL PEST CONTROL	\$76.00
45885	02/28/23	P	ONETIM	ALL AMERICAN ASPHALT	\$518.51
45886	02/28/23	P	0532	ASAP ADVANCED SECURITY & PRO.	\$106.08
45887	02/28/23	P	0013	CANNINGS HARDWARE	\$80.68
45888	02/28/23	P	0441	CINTAS CORPORATION	\$83.94
45889	02/28/23	P	0017	CLINICAL LAB OF SB, INC	\$816.25
45890	02/28/23	P	0283	CONTINENTAL UTILITY SOLUTIONS	\$32.90
45891	02/28/23	P	0464	ENVIROKLEEN USA	\$650.00
45892	02/28/23	P	0389	FRONTIER COMMUNICATIONS	\$799.00
45893	02/28/23	P	0099	GRAINGER INC	\$34.12
45894	02/28/23	P	0369	HIGHROAD INFO TECHNOLOGY	\$2,413.00
45895	02/28/23	P	0521	IMPERIAL CAR WASH	\$25.99
45896	02/28/23	P	0252	INFOSEND, INC	\$1,377.98
45897	02/28/23	P	0033	J A SALAZAR CONSTRUCTION	\$37,034.84
45898	02/28/23	P	0133	KONICA MINOLTA	\$386.28
45899	02/28/23	P	0051	LINCOLN FINANCIAL GROUP	\$3,683.81
45900	02/28/23	P	0174	MICHELLE PEREZ	\$68.00
45901	02/28/23	P	0534	ODP BUSINESS SOLUTIONS, LLC.	\$231.24
45902	02/28/23	P	0415	SAMUEL MUNOZ	\$1,400.00
45903	02/28/23	P	0069	SOCALGAS	\$94.04
45904	02/28/23	P	0068	SOUTHERN CALIF EDISON CO	\$7,695.36
45905	02/28/23	P	0166	THE FLAG SHOP	\$106.93
45906	02/28/23	P	0386	VERIZON WIRELESS	\$559.36
45907	02/28/23	P	0016	WATER REPLENISHMENT DISTRICT	\$54,391.74
45908	02/28/23	P	0082	WESTERN WATER WORKS SUPPLY CO	\$17,868.98
45909	02/28/23	V		VOID CHECK	\$0.00
45910	03/01/23	P	0539	KEN GRODY FORD	\$41,303.38
45911	03/14/23	P	0116	ACWA-JPIA	\$15,059.11
45912	03/14/23	P	0353	ARCO BUSINESS SOLUTIONS	\$2,507.19
45913	03/14/23	P	0146	AWWA	\$487.00
45914	03/14/23	P	ONETIM	CALLAND ENGINEERING	\$735.13
45915	03/14/23	P	0013	CANNINGS HARDWARE	\$46.58
45916	03/14/23	P	0014	CENTRAL BASIN MWD	\$3,985.27
45917	03/14/23	P	0441	CINTAS CORPORATION	\$83.94
45918	03/14/23	P	0145	CIVILTEC ENGINEERING INC	\$11,720.00
45919	03/14/23	P	0355	CYMA SYSTEMS, INC	\$1,209.96
45920	03/14/23	P	0164	EXCEL TELEMESSAGING	\$130.00
45921	03/14/23	P	0389	FRONTIER COMMUNICATIONS	\$876.79
45922	03/14/23	P	0043	GRISWOLD INDUSTRIES	\$15,737.21
45923	03/14/23	P	0369	HIGHROAD INFO TECHNOLOGY	\$4,959.57
45924	03/14/23	P	0153	HOME DEPOT CR SERVICES	\$607.69
45925	03/14/23	P	0536	IB CONSULTING, LLC	\$13,560.00
45926	03/14/23	P	0521	IMPERIAL CAR WASH	\$42.98
45927	03/14/23	P	0044	JIM BAUCHER	\$342.00
45928	03/14/23	P	0051	LINCOLN FINANCIAL GROUP	\$3,666.80
45929	03/14/23	P	0430	MICHAEL SILANDER	\$3,962.50
45930	03/14/23	P	0534	ODP BUSINESS SOLUTIONS, LLC.	\$128.37
45931	03/14/23	P	0509	ROSCOE MOSS MANUFACTURING CO	\$246.53
45932	03/14/23	P	0363	RWS OF SOUTHERN CALIFORNIA	\$673.98

45933	03/14/23	P	0470	SALINAS TIRES & WHEELS	\$1,914.59
45934	03/14/23	P	0147	SAN GABRIEL VALLEY WATER CO	\$146.85
45935	03/14/23	P	0068	SOUTHERN CALIF EDISON CO	\$43,217.03
45936	03/14/23	P	0432	TIME WARNER CABLE(SPECTRUM)	\$550.00
45937	03/14/23	P	0427	TPX COMMUNICATIONS	\$2,726.93
45938	03/14/23	P	0078	UNDERGROUND SERVICE ALERT	\$123.75
45939	03/14/23	P	0268	UNIVAR USA, INC	\$1,651.64
45940	03/14/23	P	0386	VERIZON WIRELESS	\$525.08
45941	03/14/23	P	0016	WATER REPLENISHMENT DISTRICT	\$34,881.57

BANK 13110 REGISTER TOTAL: \$338,894.45

GRAND TOTAL : \$351,214.67

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date); "A" - Application; "E" - EFT
 ** Denotes broken check sequence.



Civil, Water, Wastewater, Drainage and Transportation Engineering
Construction Management • Surveying
California • Arizona

February 17, 2022

La Habra Heights County Water District
1271 North Hacienda Road
La Habra Heights, CA 90631

Attention: Michael Gualtieri, General Manager

Subject: Engineering Activities for the Month of **January 2023**
Invoice Backup Support - Billing Period through February 3, 2023

Dear Mr. Gualtieri:

The La Habra Heights County Water District requires Engineering Support from **CIVILTEC engineering, inc. (Civiltec)** at times on various projects. This work is provided on a time and materials basis when requested and directed by LHHWCWD management. Following is an explanation of time spent to back up the **January 2023** invoicing. The numbering system is the **Civiltec** project number and tracking system.

2022153.00 – General Engineering Support. This project has been established to aid the District in general engineering inquiries, participate in meetings, hydraulic modeling and calibration and overall engineering support. The total budget for General Engineering Support has been established at \$25,000.00 for each Fiscal Year. Below is an accounting of expenditures under this **Civiltec** job number for FY 2022-23.

There were expenditures of \$625.00 in the month of January 2023. David assisted Mike and Joe with pavement issues on Cypress and the new drain outlet structure for Reservoir 10A. The remaining budget is \$15,985.00.

2022154.00 – Engineering Fireflow Modeling FY22-23. This project has been established to aid the District with computer model simulations for fire flow requests by LHHWCWD customers. The total budget for this modeling support has been established at \$10,000.00 for each Fiscal Year. Below is an accounting of expenditures under this **Civiltec** job number for FY 2022-23.

There were expenditures of \$195.00 in the month of January 2023. Gretel performed hydraulic analyses and filled out the 195 Form for 1960 Chandos Lane and 2551 Casalero Drive. The remaining budget is \$6,425.00.

2020135.00 – Greenview Pipeline and PRV Station. LHHWCWD is constructing a new pipeline extension on Greenview to complete a piping loop. The project has been placed out to bid, bids

La Habra Heights County Water District
Mr. Michael Gualtieri, General Manager
Engineering Activity Report for January 2023
February 17, 2023
Page 2



have been received and the project has been awarded to Brkich Construction. The construction phase is being staged up. The overall engineering and construction support budget for the project is \$43,500.00. There were expenditures of \$5,125.00 in the month of January 2023. The remaining budget is \$6,569.47

2020203.00 – Vigil Reservoir Drain Outlet Repair. LHCWD plans to repair the existing outlet structure that was damaged during a tank overflow event. The drain rock, shotcrete, reinforcing fabric and concrete energy dissipater have been damaged. We had a meeting with Jonovich Construction to field review the project on December 12, 2022. Solutions have been discussed and Jonovich is researching the availability of large rock gradations. The overall engineering and construction support budget for the project is \$39,500.00. There were no expenditures in the month of January 2023. The remaining budget is \$9,845.00.

2022169.00 – Well No. 12 Well Siting Study. LHCWD plans to drill a new well in the Judson Well Field. The Board of Directors authorized the *Civiltec* Well Siting Proposal in their meeting of September 27, 2022. We have supported engineering activities through the summer and early fall of 2022 by attending meetings, researching water quality and potential well construction data, conducting meetings with San Gabriel Valley Water Company on behalf of LHCWD, and collaborated with Kear Groundwater. We completed site utility and mapping research and have conducted the site topographic survey. A large storm drain box structure is located near the proposed well location that is causing a pause in the study. A site visit is scheduled for February to review the site with Jordan Kear. The engineering budget for the project is \$86,590.00. There were expenditures \$5,775.00 in January 2023. The remaining budget is \$64,725.00.

I hope this information helps with your processing of the project invoices. Please let me know if you have any questions.

Very truly yours,

CIVILTEC engineering, inc.

A handwritten signature in black ink, appearing to read 'W. David Byrum'.

W. David Byrum, P.E.
President, Principal Engineer

Michael Silander

Attorney at Law

2629 Townsgate Road, Suite 235

Westlake Village, CA 91361

INVOICE

DATE: MARCH 1, 2023

TO:

La Habra Heights County Water District
1271 Hacienda Road
La Habra Heights, CA 90631

PLEASE REMIT PAYMENT TO:

Michael Silander
2629 Townsgate Road, Suite 235
Westlake Village, CA 91361

SPECIFICATIONS:

LHHCWD/TOTAL

Invoice for legal services rendered in February 2023.



MATTER	HOURS	AMOUNT
Transactional 1 – General	21.7	\$2,712.50
Transactional 2 – PFAS litigation	0.0	\$0.00
Transactional 3 – Well No. 12	0.0	\$0.00
Retainer	Flat fee	\$1,250.00
		TOTAL: \$3,962.50

Please make all checks payable to Michael Silander
If you have any questions concerning this invoice,
please email michael@silanderlaw.com or call 805-490-9247

REPORT OF SUPERINTENDENT

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: 03/22/2023

TO: MIKE GUALTIERI, BOARD OF DIRECTORS

FROM: JOE MATTHEWS, SUPERINTENDENT

SUBJECT: SUPERINTENDENT'S REPORT FOR MARCH 2023

System Maintenance and Repairs

Cla-val performed preventative maintenance at the Wells, La Mirada, and Plant 1. We replaced a leaking fire hydrant at 1933 Kanola and relocated a meter for a customer. In addition, we repaired one main leak and one service leak.

Greenview Pipeline Project

The mainline pipe has been installed, pressure tested, and chlorinated. Water samples were sent to the lab and results are pending. We will schedule tie-in once bacteriological results are received.

Plant 5

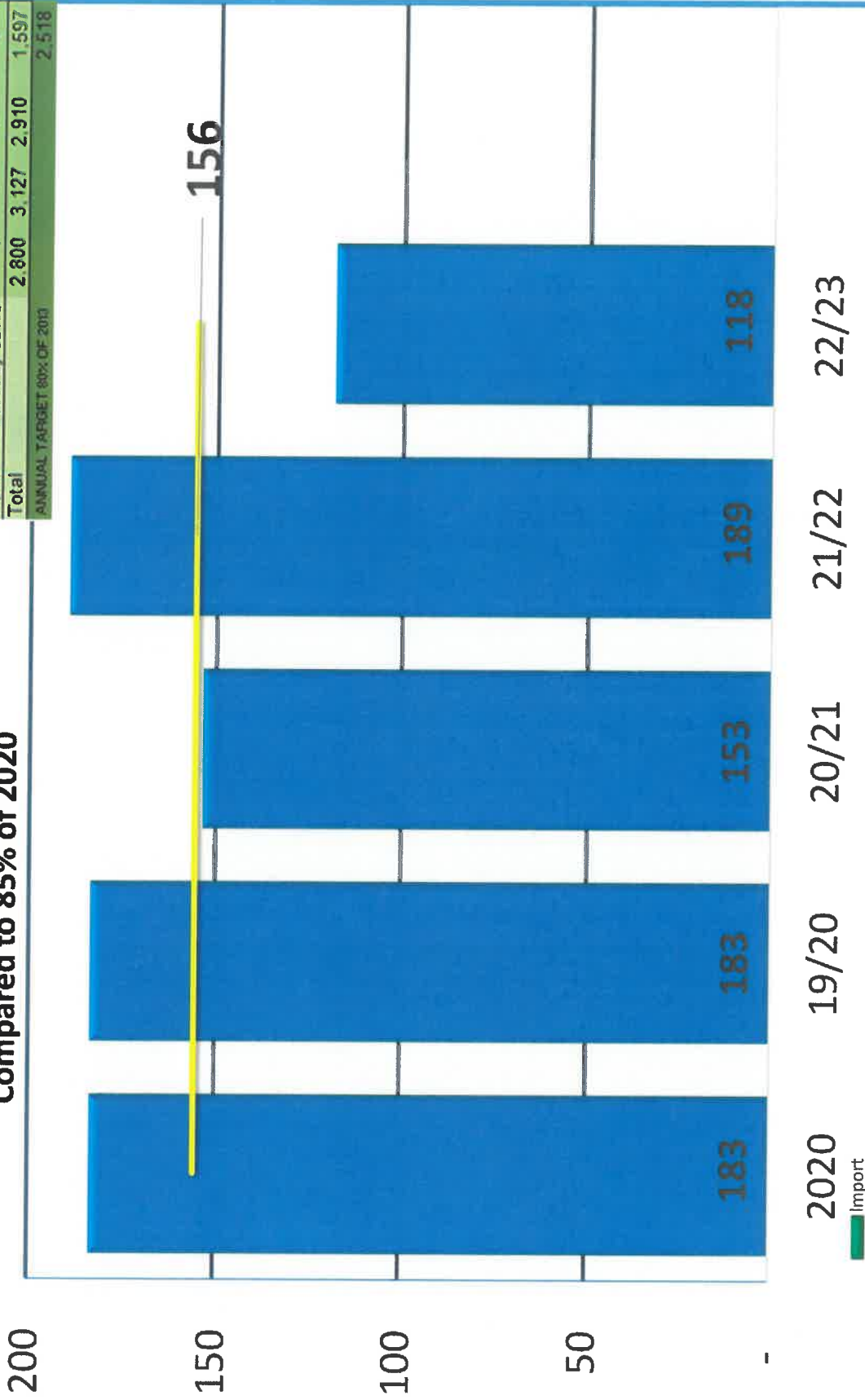
The booster motor #2 at Plant 5 failed. The motor will be removed for rebuilding on Thursday, March 23, 2023.

LA HABRA HEIGHTS COUNTY WATER DISTRICT

Production in acre feet for FEBRUARY

Compared to 85% of 2020

ANNUAL WATER USAGE					
Water Source	2019/2020	2020/2021	2021/2022	2022 THRU FEB	2022/23 THRU FEB
Groundwater	2,793	3,070	2,910	1,597	1,597
Import	-	57	-	-	-
Import water used by CDWC	7	-	-	-	-
Total	2,800	3,127	2,910	1,597	1,597
ANNUAL TARGET 80% OF 2019					
	2,240	2,502	2,373	1,278	1,278



- 2020 Import
- Import water used by California Domestic Water Company from District's Central Basin Municipal Water District connection
- Groundwater
- 85% of 2020 Month Target

**DISCUSS AND APPROVE
TEMPORARY POSITION OF
ASSISTANT GENERAL MANAGER
/SUPERINTENDENT**

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: MARCH 23, 2023
TO: BOARD OF DIRECTORS
FROM: MICHAEL GUALTIERI, SECRETARY/ GENERAL MANAGER
**SUBJECT: TEMPORARY ASSISTANT GENERAL MANAGER /
SUPERINTENDENT POSISTIION**

Last month we discussed creating a temporary position, Assistant General Manager/Superintendent.

I am placing this item on the agenda this month for further discussion and action.

**DISCUSS AND APPROVE
TEMPORARY SIXTH FIELD
EMPLOYEE FOR NEXT
FISCAL YEAR 23/24**

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: MARCH 23, 2023
TO: BOARD OF DIRECTORS
FROM: MICHAEL GUALTIERI, SECRETARY/ GENERAL MANAGER
**SUBJECT: ADDING A TEMPORARY SIXTH FIELD EMPLOYEE FOR
FISCAL YEAR 23/24**

We have discussed this item previously and I am placing this item on the agenda again for further discussion and action.