

MINUTES OF THE REGULAR BOARD MEETING  
OF THE BOARD OF DIRECTORS  
LA HABRA HEIGHTS COUNTY WATER DISTRICT  
October 10, 2017

A regular meeting of the Board of Directors of La Habra Heights County Water District was held on October 10, 2017 at 4:00 p.m., at the office of the District, located at 1271 North Hacienda Road, La Habra Heights.

Item 1. Roll call of Directors by Secretary/General Manager, Michael Gualtieri.

PRESENT: Directors Cooke, Baroldi, McVicar, Perumean and Wilson

ABSENT: None

Staff members and others present.

Item 2. Staff: Michael Gualtieri, Secretary/General Manager. Others present: Michael Silander, Attorney at Law, Michael Higgins, John Steele, Stephen Blagden, Kwang Lee, residents.

Director Perumean asked for a moment of silence in honor of Tim Lyons, Utility Worker I.

Item 3. Public Comments: Mr. Blagden discussed board packets being placed on the website and service lines on Nabal Road. Mr. Steele discussed online bill pay fee. Mr. Lee discussed his property on Skyline and prevailing wages.

Item 4.a.b.c. Minutes of regular board meeting of September 12, 2017 and financial reports for August 2017. After discussion, there was a motion by Director McVicar and seconded by Director Wilson to approve the minutes and financial reports. The vote was as follows:

AYES: Directors Cooke, Baroldi, McVicar, Perumean and Wilson

NOES: None

ABSENT: None

Item 5. Approval of warrants and authorization of signatures as per the warrant list. After discussion, there was a motion made by Director McVicar and seconded by Director Cooke that the warrant numbers 41564 through 41590 in the amount of \$168,361.05 and EFT Transfers in the amount of \$7,737.68 be approved and signatures be authorized. The vote was as follows:

AYES: Directors Cooke, Baroldi, McVicar, Perumean and Wilson

NOES: None

ABSENT: None

Item 6.a. Discuss and Adopt Resolution 17-02 Procurement Policy. After discussion, there was a motion by Director McVicar and seconded by Director Baroldi to approve Resolution 17-05 with some minor changes. The vote was as follows:

AYES: Directors Cooke, Baroldi, McVicar, Perumean and Wilson

NOES: None

ABSENT: None

Item. 6.b. Discuss and Adopt – Ordinance 17-01 Directors Compensation. There were comments made by Mr. Blagden and Mr. Steele regarding this item. After discussion, there was a motion by Director Wilson and seconded by Director McVicar to adopt the Ordinance 17-01. The vote was as follows:

AYES: Directors Cooke, McVicar, Perumean and Wilson

NOES: None

ABSENT: None

ABSTAIN: Director Baroldi

Item 6.c. Discuss and Adopt Resolution 17-06, Amendment to Administrative Code as it Pertains to Certain Claim Procedures. After discussion, there was a motion by Director Cooke and seconded by Director Perumean to approve Resolution 17-06. The vote was as follows:

AYES: Directors Cooke, Baroldi, McVicar, Perumean and Wilson

NOES: None

ABSENT: None

Item 6.d. Update on District activities. The General Manager stated that Brkich Construction had completed the asphaltting on Tumin Road on October 10, 2017. At this time all that is needed is to review the punch list. Fraijo Brothers Inc. installed three new services on Nabal Road to replace old steel service lines. The cost for this was \$33,200.00. The job consisted of installing 70 feet of 2" copper, 300 feet of 1 1/2" copper and reconnecting the three 1" services. Three bids were collected for this job. This job was completed on October 4, 2017.

Emergency repair costs for the month of September 2017 are as follows: Griswold Industries \$13,534.62.

Lastly, the General Manager discussed the water production in September 2017.

(Tammy Wagstaff entered the meeting before the start of the next item)

Item 7. Closed Session. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Discussion of potential initiation of and/or exposure to litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9. One case. Direction was given to staff, no action was taken.

(Director Cooke left the meeting before the start of the next item.)

Item 8. Report of Individual Directors.

Director McVicar discussed receiving documentation from JPIA regarding Cyber Liability.

Director Perumean discussed his response in writing to a customer regarding the online bill pay fee.

Item 9. There being no further business to come before the Board, motion was made by Director Perumean and seconded by Director McVicar that the meeting be adjourned at 6:35 p.m. in memory of Tim Lyons. The vote was as follows:

AYES: Directors Baroldi, McVicar, Perumean and Wilson

NOES: None

ABSENT: Director Cooke

Dated: November 14, 2017

  
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Mark Perumean, President

(SEAL)

  
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Michael Gualtieri, Secretary